

**JAMES A. McDEVITT**  
Supervisor - (734) 242-5904  
Fax - (734) 242-8589

**MARK J. BAKER**  
Clerk - (734) 242-5800  
Fax: (734) 242-1508

**JULIE A. ELLISON**  
Treasurer - (734) 242-5902  
Fax: (734) 242-1508

**BUILDING DEPARTMENT**  
(734) 242-5900  
Fax: (734) 242-1634



**FRENCHTOWN CHARTER TOWNSHIP**

2744 Vivian Road - Monroe, Michigan 48162-9249 - (734) 242-3282

**HEDWIG B. KAUFMAN**  
**JACK C. LINDQUIST, SR.**  
**ALAN (AL) VANWASHENOVA**  
**KRAIG A. YOAS**  
*TRUSTEES*  
**ASSESSING DEPARTMENT**  
(734) 242-8588

**REGULAR BOARD MEETING MINUTES**  
**DECEMBER 12, 2017**

A **Regular Meeting** of the Frenchtown Charter Township Board was held on December 12, 2017 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas was seated at 3:03 pm
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief Wendy Stevens; Utility Director Rich Weirich; Township Planner Chris Khorey; Township Employees Lynda Castiglione and Michelle Affholter-Ulrich were in attendance.

Supervisor McDevitt declared there was a quorum at 3:00 PM.

**CHANGES TO THE AGENDA:** There were no changes.

**MOTION #17.302 – AGENDA APPROVAL:** Motion made by Mr. Baker; seconded by Mrs. Kaufman to approve the December 12, 2017 Amended Agenda as presented. A voice vote was taken. Motion carried 6-0.

Trustee Yoas was seated at 3:03 pm.

**MOTION #17.303 – APPROVAL OF DECEMBER 12, 2017 CONSENT AGENDA:** Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the December 12, 2017 Consent Agenda as presented. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a) November 28, 2017 . Regular Board Meeting Minutes
- b) Invoices Paid between November 29, 2017 to December 8, 2017
- c) Invoices Paid on December 12, 2017

**PUBLIC COMMENT:** Supervisor McDevitt introduced new Salary/Benefits and Human Resources Specialist Michelle Affholter-Ulrich to the Board members.

**MOTION #17.304 – PUBLIC HEARING – 2018 PROPOSED BUDGET:** Motion made by Mr. Yoas; seconded by Mr. Lindquist to open the Public Hearing. This vote was taken at 3:08 pm. A voice vote was taken. Motion carried 7-0.

**DISCUSSION – PROPOSED BUDGET:** There were no comments from the public.

**MOTION #17.305 –:** Motion made by Mr. VanWashenova; seconded by Mrs. Kaufman to close the Public Hearing. This vote was taken at 3:09 pm. A voice vote was taken. Motion carried 7-0.

**MOTION #17.306 – REMOVE FROM TABLE – 1<sup>ST</sup> READING REZONING REQUEST – PARCEL ID# 353-015-00, 353-033-00 & 353-035-00:** Motion made by Mrs. Kaufman; seconded by Mr. Baker to remove from table. A voice vote was taken. Motion carried 7-0.

**MOTION #17.307 – 1<sup>ST</sup> READING REZONING REQUEST – ZONING ORDINANCE AMENDMENT #200-133 – 353-015-00, 353-033-00 & 353-035-00:** Motion made by Mr. Baker; seconded by Mrs. Ellison to table this request for more information. A voice vote was taken. Motion carried 7-0.

Township Attorney Bondy was excused at 3:30 pm.

**MOTION #17.308 – 2018 FIRE DEPARTMENT CAPITAL IMPROVEMENT PLAN:** Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to accept and place on file the 2018 Fire Department Capital Improvement Plan. A roll call vote was taken. Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #17.309 – NEW HIRE REQUEST – FIRE DEPARTMENT – JAMES COMPORA:** Motion made Mr. Yoas; seconded by Mr. Lindquist to approve the Fire Chief's request to move forward in the hiring process for James Compora as a full time entry level Firefighter with the Frenchtown Fire Department. A roll call vote was taken. Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mr. Baker-yes. Motion carried 7-0.

**MOTION #17.310 – PURCHASE REQUEST – FIRE DEPARTMENT – LIFEPAK CR PLUS KITS:** Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the purchase for 5 Lifepak CR Plus kits for the Fire Department at a cost not to exceed \$12,358.35 and for the Township to purchase up to two units with the wall mounts at a cost not to exceed \$3,478.68. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

**MOTION #17.311 – ADOPTION OF 2018 EMPLOYEE WAGE & SALARY SCHEDULE:** Motion made by Mrs. Ellison; seconded by Mr. Yoas to adopt the 2018 Township Employees Annual Employment & Benefit Summary & Wage/Salary Schedule with minor changes that were discussed. A roll call vote was made. Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Baker-No; Mr. Lindquist-Yes; Mr. McDevitt-Yes. Motion carried 6-1.

**MOTION #17.312 – 2018 BUDGET ADOPTION AND GENERAL APPROPRIATIONS ACT RESOLUTION & PROPOSED 2018 BUDGET:** Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to adopt the 2018 Budget Adoption and General Appropriations Act Resolution. A roll call vote was taken. Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. Baker-No; Mr. VanWashenova-No; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes. Motion carried 5-2.

**MOTION #17.313 – ADOPTION OF 2018 RECREATION PROGRAM WAGE SCHEDULE:** Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to adopt the 2018 Recreation Program Wage Schedule. A roll call vote was taken. Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #17.314 – 2018 APPOINTMENTS OF PROFESSIONAL CONSULTANTS, BOARDS, COMMITTEES & COMMISSIONS:** Moved made by Mrs. Kaufman; seconded by Mr. Baker to approve the 2018 Professional Consultants, Township Attorney, Engineer, Labor Attorney and Planning Consultant appointments as recommended but to table the remaining boards, committees and commissions appointments until the following meeting. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

**MOTION #17.315 – 2<sup>ND</sup> READING & ADOPTION – ZONING ORDINANCE AMENDMENT #200-132 – REZONING REQUEST – 020-009-00:** Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to have the second reading and adoption of Zoning Ordinance Amendment No. 200-132, rezoning request of 020-009-00 from A, Agricultural to C-2, General Commercial. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Yoas-yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

**MOTION #17.316 – RESOLUTION ESTABLISHING 2018 POVERTY EXEMPTION POLICY AND GUIDELINES:** Motion made by Mr. Yoas; seconded by Mr. Baker to adopt the Resolution Establishing 2018 Poverty Exemption Policy and Guidelines. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #17.317 – 2018 WATER DEPARTMENT CAPITAL IMPROVEMENT PLAN:** Motion made by Mr. Lindquist; seconded by Mrs. Ellison to accept and place on file the 2018 Water Department Capital Improvement Plan. A roll call vote was taken. Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Motion carried 7-0.

**MOTION #17.318 – TOWNSHIP BOARD, BUILDINGS & GROUNDS CAPITAL IMPROVEMENT**

**PLAN:** Motion made by Mrs. Ellison; seconded by Mr. Lindquist to accept and place on file the 2018 Township Board, Buildings and Grounds Capital Improvement Plan. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** None

**MOTION #17.319 – ADJOURNMENT:** Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the December 12, 2017 Regular Board Meeting at 5:02 PM. A voice vote was called. Motion carried 7-0.

---

James A. McDevitt-Supervisor

---

Mark J. Baker- Clerk