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FRENCHTOWN CHARTER TOWNSHIP

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HEDWIG B. KAUFMAN
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ALAN (AL) VANWASHENOVA
KRAIG A. YOAS
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REGULAR BOARD MEETING MINUTES
DECEMBER 13, 2016

A **Regular Meeting** of the Frenchtown Charter Township Board was held on December 13, 2016 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt - EXCUSED	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Township Engineer, Barry Buschmann; Water Utility Director Rich Weirich; Township Planner Christopher Khorey were in attendance.

In the absence of the Supervisor, Clerk Baker declared there was quorum at 3:00 PM.

MOTION #16.305: Motion made by Mr. Yoas; seconded by Mr. Lindquist to appoint Clerk Mark Baker as Acting Chair for this meeting. A voice vote was taken. Motion carried 6-0.

CHANGES TO THE AGENDA: There were no changes made.

MOTION #16.306 – AGENDA APPROVAL: Motion made by Mr. Yoas; seconded by Mrs. Kaufman to approve the December 13, 2016 Agenda as presented. A voice vote was taken. Motion carried 6-0.

MOTION #16.307 – APPROVAL OF DECEMBER 13, 2016 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mr. Yoas to approve the December 13, 2016 Consent Agenda as presented. A roll call vote was taken. Mr. Baker-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes. Motion carried 6-0.

CONSENT AGENDA:

- a) November 22, 2016 . Regular Meeting Minutes
- b) Invoices Paid between November 23, 2016 to December 9, 2016
- c) Bills to be Paid December 13, 2016

PUBLIC COMMENT: None

MOTION #16.308 – PURCHASE REQUEST – WATER PLANT SCADA SYSTEM UPGRADE:

Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve contracting with low bidder PAC Engineering, Inc at the recommendation of Utility Director Weirich at a cost not to exceed \$296,000 and to grant approval for Township Supervisor to approve change orders up to 10% of the project. A roll call vote was taken. Mr. Yoas-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes. Motion carried 6-0.

MOTION #16.309 – APPROVAL TO CARRY OVER TWO (2) CAPITAL IMPROVEMENT

PROJECTS: Motion made by Mr. Yoas; seconded by Mr. Baker to allow the Utility Director to carry over two (2) Capital Improvement projects into the 2017 Calendar year. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes. Motion carried 6-0.

MOTION #16.310– REMOVE FROM TABLE – ZONING ORDINANCE AMENDMENT NO.200-

129/PUD ARTICLE: Motion made by Mrs. Kaufman; seconded by Mr. Baker to remove this item from table. A voice vote was taken. Motion carried 6-0.

MOTION #16.311 – ZONING ORDINANCE AMENDMENT NO.200-129/PUD ARTICLE:

Motion made by Mr. Baker; seconded by Mrs. Kaufman to table this item for further information. A voice vote was taken. Motion carried 6-0.

MOTION #16.312 – 2017 BUDGET ADMINISTRATION RESOLUTION:

Motion made by Mrs. Kaufman; seconded by Mr. Yoas to adopt the 2017 Budget Administration Resolution as presented. A roll call vote was taken. Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes. Motion carried 6-0.

MOTION #16.313 – 2017 TOWNSHIP MEETING SCHEDULE:

Motion made by Mr. Baker; seconded by Mr. Lindquist to approve the 2017 Township Meeting Schedule. A roll call vote was taken. Mr. Baker-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes. Motion carried 6-0.

MOTION #16.314 – AUTHORIZE FUNDING INSURANCE OF HEALTH SAVINGS ACCOUNT'S FOR 2017 CALENDAR YEAR:

Motion made by Mrs. Kaufman; seconded by Mr. Lindquist to provide Township Hall, Water Plant and Fire Department employees with a contribution from the Township to the HSA of the employees in the amounts recommended in the 2017 Hard Cap Calculation provided by Burnham & Flower Insurance Group for singles and for families (which includes couples) with the understanding that the contributions shall not cause the PA 152 hard cap to be exceeded. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes. Motion carried 6-0

MOTION #16.315 – NOTICE OF PROPOSED ROAD ABANDONMENT:

Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to adopt the amended Resolution recommending denial of petition for abandonment of alley at the Joel A. Labo Lakeside Subdivision to the Monroe County Road Commission for the reasons discussed. A roll call was taken. Mrs. Kaufman-Yes; Mr.

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VanWashenova-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #16.316 – HIRING EMPLOYEE – TREASURER’S OFFICE: Motion made by Mr. VanWashenova; seconded by Mr. Baker to approve hiring Shelley Desrosiers subject to and effective upon receipt and approval by Hiring Committee of a satisfactory background check. A roll call vote was taken. Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes. Motion carried 6-0.

MOTION #16.317 – AGREEMENT TO PURCHASE A PATROL VEHICLE: Motion made by Mr. Yoas; seconded by Mr. VanWashenova to approve the purchase of a 2017 Ford Police Interceptor Utility AWD through Macomb County Purchasing Program at a cost not to exceed \$26,990.00. A roll call vote was taken. Mr. Yoas-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

MOTION #16.318 – CAPITAL IMPROVEMENT PLANS: Motion made by Mr. Baker; seconded by Mrs. Kaufman to approve the Township Capital Improvement Plans as presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #16.319 – MOTION FOR RE-APPROVAL OF 2017 TOWNSHIP EMPLOYEE WAGE/SALARY SCHEDULE: Motion made by Mr. VanWashenova; seconded by Mr. Baker to approve the amended 2017 Township Employees Annual Employment & Benefit Summary with the changes discussed. A roll call vote was taken. Mr. Baker-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes. Motion carried 6-0.

PUBLIC COMMENT: None

MOTION #16.320 – ADJOURNMENT: Moved made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the December 13, 2016 Regular Board Meeting at 6:07 PM. A voice vote was called. Motion carried 6-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk