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FRENCHTOWN CHARTER TOWNSHIP

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BOARD WORKSHOP MEETING MINUTES
DECEMBER 19, 2017

A **Board Workshop Meeting** of the Frenchtown Charter Township Board was held on December 19, 2017 at 10:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief Wendy Stevens; Human Resources, Pay & Benefits Specialist, Michelle Affholter-Ulrich were in attendance.

Supervisor McDevitt declared there was quorum at 10:00 AM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #17.320 – AGENDA APPROVAL: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the December 19, 2017 Agenda as presented. A voice vote was taken. Motion carried 7-0.

MOTION #17.321 – APPROVAL OF DECEMBER 19, 2017 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to approve the December 19, 2017 Consent Agenda as presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a) December 12, 2017 . Regular Board Meeting Minutes
- b) Invoices Paid between December 13, 2017 to December 15, 2017
- c) Bills to be paid December 19, 2017

PUBLIC COMMENT: None

MOTION #17.322 – REMOVE FROM TABLE – 1ST READING CONDITIONAL REZONING REQUEST – ZONING ORDINANCE AMENDMENT #200-133 – PARCEL ID#'S 353-015-00, 353-033-00 & 353-035-00: Motion made by Mrs. Kaufman; seconded by Mr. Yoas to remove this item from table. A voice vote was taken. Motion carried 7-0.

MOTION #17.323 - 1ST READING CONDITIONAL REZONING REQUEST – ZONING ORDINANCE AMENDMENT #200-133 – PORTION OF PARCEL ID#'S 353-015-00, 353-033-00 & 353-035-00 : Motion made by Mr. Baker; seconded by Mr. VanWashenova to have the 1st reading of Zoning Ordinance Amendment #200-133 with the conditions offered by the applicant and set forth in the proposed conditional zoning agreement with the Township Attorney to make the changes to the proposed agreement as discussed. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes. Motion carried 7-0.

MOTION #17.324 – REMOVE FROM TABLE – WATER DEPARTMENT CELL PHONE STIPEND AGREEMENT: Motion made by Mrs. Ellison; seconded by Mr. Baker to remove this item from table. A voice vote was taken. Motion carried 7-0.

MOTION #17.325 – WATER DEPARTMENT CELL PHONE STIPEND AGREEMENT Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to adopt the Water Department Cell Phone Stipend Agreement as amended. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mr. Baker-No; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes. Motion carried 6-1.

MOTION #17.326 – DISCUSSION – RETIREMENT LOAN OPTION: Motion made by Mr. Baker; seconded by Mr. Yoas to table this request for more information. A voice vote was taken. Motion carried 7-0.

MOTION #17.327 –WATER DEPARTMENT PERSONNEL POLICY REVISED: Motion made by Mr. Baker; seconded by Mr. Lindquist to adopt the amendments to the Water Department Personnel Policy proposed with revisions as discussed. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. Yoas-No. Motion carried 6-1.

MOTION #17.328 – RESOLUTION EXEMPTING FRENCHTOWN CHARTER TOWNSHIP FROM REQUIREMENTS OF PUBLIC ACT 152 OF 2011 FOR CALENDAR YEAR 2018: Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to adopt the resolution exempting Frenchtown Charter Township from requirements of Public Act 152 of 2011 for calendar year 2018. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes. Motion carried 7-0.

MOTION #17.329 – IMPLEMENT ONLINE TIMEKEEPING AND PAID TIME OFF MANAGEMENT SYSTEM: Motion made by Mr. McDevitt; seconded by Mrs. Ellison to start implementing and upgrade to online timekeeping and PTO management system with a policy to be determined within 90 days. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Kaufman-Yes;

Mr. Yoas-Yes; Mr. Lindquist-No; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes.
Motion carried 6-1.

Board member Yoas was excused at 12:00 pm. At which time the Board took a 5 minute recess.

MOTION #17.330 – RESOLUTION AUTHORIZING SALE OF CERTAIN REAL PROPERTY BY THE TOWNSHIP – 807-005-00: Motion made by Mr. Baker; seconded by Mr. Lindquist to adopt the resolution authorizing sale of certain real property by the Township. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes. Motion carried 6-0.

MOTION #17.331 – REMOVE FROM TABLE – 2018 APPOINTMENTS FOR BOARDS, COMMITTEES AND COMMISSIONS: Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to remove this item from table. A voice vote was taken. Motion carried 6-0

MOTION #17.332 – 2018 APPOINTMENTS FOR BOARDS, COMMITTEES AND COMMISSIONS: Motion made by Mr. Baker; seconded by Mrs. Kaufman to approve the 2018 appointments for Boards, Committees and Commissions. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes. Motion carried 6-0.

MOTION #17.333 – 2018 TOWNSHIP MEETING SCHEDULE: Motion made by Mrs. Ellison; seconded by Mr. Lindquist to approve the 2018 Township meeting schedule with changes as discussed. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. McDevitt-Yes Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes. Motion carried 6-0.

MOTION #17.334 – REQUEST TO CANCEL TOWNSHIP BOARD MEETING ON TUESDAY DECEMBER 26, 2017: Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to cancel the Township Board meeting for December 26, 2017 for lack of agenda items. A roll call vote was taken. Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes. Motion carried 6-0.

MOTION #17.335 – REQUEST AUTHORIZATION TO PAY BILLS THROUGH JANUARY 8, 2017: Motion made Mrs. Ellison; seconded by Mr. Lindquist to authorize the payment of bills for the Township through January 8, 2018. A roll call vote was taken Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes. Motion carried 6-0.

PUBLIC COMMENT: None

MOTION #17.336 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the December 21, 2017 Workshop Board Meeting at 12:24 PM. A voice vote was called. Motion carried 6-0.