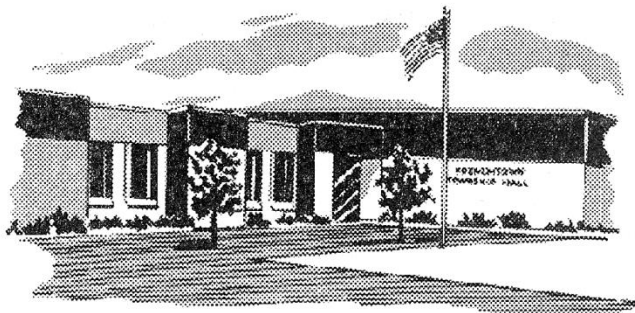


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BOARD WORKSHOP MEETING MINUTES
JULY 19, 2016

A **Board Workshop Meeting** of the Frenchtown Charter Township Board was held on July 19, 2016 at 10:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Jack Lindquist, Sr.
SUPERVISOR – Jim McDevitt	TRUSTEE – Kraig Yoas
CLERK – Mark J. Baker	TRUSTEE – Hedwig Kaufman
TREASURER – Rhonda Sommers	TRUSTEE – Donald Lingar
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk Jessica Burt; Christopher Khorey, Township Planner from McKenna and Associates; Fire Chief Mark Nicholai; Deputy Fire Chief Wendy Stevens and Building Official Joe Lehmann were present.

Supervisor McDevitt declared there was a quorum at 10:00 AM

CHANGES TO THE AGENDA: An additional agenda item 11a, Employee Education Expense Reimbursement.

MOTION #16.167 - AGENDA APPROVED: Motion made by Mrs. Sommers; seconded by Mr. Yoas to approve the July 19, 2016 Agenda as amended. A voice vote was taken. Motion carried 7-0

MOTION #16.168– APPROVAL OF JULY 19, 2016 CONSENT AGENDA: Motion made by Mr. Lingar; seconded by Mrs. Kaufman to approve the July 19, 2016 Consent Agenda as presented. A roll call vote was taken. Mrs. Sommers-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. Lingar-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a) July 12, 2016 Regular Meeting Minutes
- b) Invoices Paid between July 13, 2016 to July 15, 2016
- c) Invoices Paid on July 19, 2016

PUBLIC COMMENT: Fire Chief Nicholai introduced Deputy Fire Chief Wendy Stevens to the Township Board.

DISCUSSION-SIGN ORDINANCE DRAFT: The Board discussed the proposed Sign Ordinance draft.

MOTION #16.169 – SCOPE OF WORK FOR REORGANIZATION AND UPDATES OF THE ZONING ORDINANCE: Motion made by Mrs. Sommers; seconded by Mr. Yoas to allow the Township Supervisor to sign the Scope of Work for Reorganization and Updates of the Zoning Ordinance Agreement. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Sommers-Yes; Mr. Lingar-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. Baker-Yes. Motion carried 7-0.

DISCUSSION: The Board discussed Building Department Contracted Inspector Pay.

MOTION #16.170: Motion made by Mr. McDevitt; seconded by Mrs. Kaufman for Jack Lindquist to be excused from the remainder of the meeting at 12:50 pm. A voice vote was taken. Motion carried 7-0.

MOTION #16.171: Motion made by Mrs. Sommers; seconded by Mrs. Kaufman to move forward with the agenda items over the maximum three (3) hours allowance. This vote was taken at 1:20 pm. A voice vote was taken. Motion carried 6-0.

MOTION #16.172 – REMOVE FROM TABLE- ELECTRONIC MAIL AND RECORD RETENTION POLICY AND RESOLUTION ADOPTING ELECTRONIC MAIL AND ELECTRONIC RECORD RETENTION POLICY: Motion made by Mrs. Sommers; seconded by Mrs. Kaufman to remove this item from table. A voice vote was taken. Motion carried 6-0.

MOTION #16.173 - ELECTRONIC MAIL AND RECORD RETENTION POLICY AND RESOLUTION ADOPTING ELECTRONIC MAIL AND ELECTRONIC RECORD RETENTION POLICY: Motion made by Mrs. Sommers; seconded by Mr. Lingar to adopt the Resolution for Electronic Mail and Electronic Record Retention Policy. A roll call vote was taken. Mrs. Sommers-Yes; Mr. Lingar-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes. Motion carried 6-0.

MOTION #16.174: Motion made by Mrs. Sommers; seconded by Mr. Lingar to have the Township Attorney move forward with an Ordinance which would prohibit the use, ignition or discharge of consumer fireworks between the hours of 1:00 am and 8:00 am. A roll call vote was taken. Mrs. Sommers-Yes; Mr. Lingar-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes. Motion carried 6-0.

MOTION #16.175 – EMPLOYEE EDUCATION EXPENSE REIMBURSEMENT: Motion made by Mr. Lingar; seconded by Mrs. Sommers to approve the reimbursement request from the Assessing Department for hotel and mileage but not including any taxes from which the Township is exempt. A roll call vote was taken. Mr. Baker-Yes; Mrs. Kaufman-Yes; Mrs. Sommers-Yes; Mr. McDevitt-Yes; Mr. Yoas-No; Mr. Lingar-Yes. Motion carried 5-1.

PUBLIC COMMENT: None

July 19, 2016 –Board Workshop Meeting Minutes – page 3:

MOTION #16.176 – MOTION TO ADJOURN: Motion made by Mrs. Sommers; seconded by Mr. Yoas to adjourn the July 19, 2016 Board Workshop Meeting at 1:29 PM. Motion carried 6-0.

James A. McDevitt . Supervisor

Mark J. Baker . Clerk