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FRENCHTOWN CHARTER TOWNSHIP

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HEDWIG B. KAUFMAN

JACK C. LINDQUIST, SR.

ALAN (AL) VANWASHENOVA

KRAIG A. YOAS

TRUSTEES

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REGULAR BOARD MEETING MINUTES

MARCH 27, 2018

A **Regular Meeting** of the Frenchtown Charter Township Board was held on March 27, 2018 at 7:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Township Constable, Tom Jenkins; Fire Chief, Wendy Stevens; Township Engineer, Barry Buschmann; Building Official, Joe Lehmann; State Representative, Joseph Bellino; President of Tech Experts, Thomas Fox and 1 other person were in attendance.

Supervisor McDevitt declared there was a quorum at 7:00 pm.

CHANGES TO THE AGENDA: Add Agenda item 10A, Travel Centers of America

MOTION #18.80 – AGENDA APPROVAL: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the agenda for the March 27, 2018 Agenda as amended. Motion carried 7-0.

MOTION #18.81 – APPROVAL OF MARCH 27, 2018 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the March 27, 2018 Consent Agenda as presented. A roll call vote was taken. Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes. Motion 7-0.

CONSENT AGENDA:

- a) March 13, 2018 . Regular Board Meeting Minutes
- b) Invoices Paid between March 14, 2018 to March 23, 2018
- c) Bills to be paid March 27, 2018
- d) Used Car Lot License . B & P Speed Shop
- e) Arcade License . Amazing Space (Playfair)

PUBLIC COMMENT: None

MOTION #18.82 – 2ND READING – PROPOSED ZONING ORDINANCE NO. 200-134: Motion made by Mr. McDevitt; seconded by Mrs. Ellison to have the 2nd reading and adoption of Zoning Ordinance No. 200-134. A roll call vote was taken. Mr. Baker-No; Mr. Yoas-No; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-No; Mr. VanWashenova-No. Motion fails 3-4.

MOTION #18.83 DENIAL/2ND READING – PROPOSED ZONING ORDINANCE 200-134: Motion made by Mr. Yoas; seconded by Mrs. Kaufman to deny the 2nd reading of Zoning Ordinance No. 200-134 for the following reasons: The current zoning is consistent with and compatible with existing land uses in the area; the existing residential zoning classification provides for reasonable uses of the land as set forth in Zoning Ordinance No. 200, Article 8.00 and remains a viable land use; there is currently no identifiable public need in the immediate area for the use proposed as a gas station; the use of the site as a gas station which is intended by applicant is not permitted by right but rather is a special use in the C2 Commercial zoning classification and is too intense for the area and would adversely affect the health, safety and welfare of the neighboring residents, and citizens; the use of the site as a gas station and the size and intensity of the structures, lighting and hours of operation associated with a gas station use are not in harmony with the current surrounding land use as residential and would be detrimental to such existing use and further, while the existing commercial zoning along Dixie Highway has long been in existence, the area has developed and existed as residential over many decades. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes. Motion carried 7-0.

MOTION #18.84 – TRAINING REQUEST – S4 CERTIFICATION – DEVEN BORON: Motion made by Mr. VanWashenova; seconded by Mr. Baker to approve the request for Deven Boron to attend Water Distribution Review at a cost not to exceed \$490.00 with the understanding that he would have to reimburse all costs if he were to leave his employment with the Township within 5 years of the class. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #18.85 – DISCUSSION – TECH EXPERTS TOTAL SUPPORT AGREEMENT: Motion made by Mr. Baker; seconded by Mr. VanWashenova to enter into contract with Tech Experts for Statement of Work Experts Total Support for 3 years, with the 1st year cost at \$16,000.00 including onboarding and the 2nd and 3rd years costs being \$14,000.00 each. A roll call vote was taken. Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

MOTION #18.86 – TECH EXPERTS MANAGED FIREWALL AGREEMENT: Motion made by Mrs. Kaufman; seconded by Mr. Baker to enter into contract with Tech Experts for Statement of Work Managed Firewall Service for 3 years at a cost of \$11,800.00 for the 3 full years and the cost would be \$952.00 per year after the 3 year term. A roll call vote was taken. Mr. Baker-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #18.87 – TECH EXPERTS OFFICE 365 AGREEMENT: Motion made by Mrs. Kaufman; seconded by Mr. Baker to enter into contract with Tech Experts for Statement of Work Office 365 Migration & Subscription at a cost of \$10,075.68 including migration with quarterly adjustments based on usage as proposed. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

MOTION #18.88 – TECH EXPERTS MASTER SERVICES AGREEMENT: Motion made by Mr. Yoas; seconded by Mr. Lindquist to enter into contract with Tech Experts for Master Services Agreement as presented. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

MOTION #18.89 – TERMINATION OF IT RIGHT: Motion made by Mr. Baker; seconded by Mr. Yoas to authorize the Township Supervisor to provide notice to I.T. Right of the termination of its services with a request to cooperate with Tech Experts in the transition of services. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

MOTION #18.90 – TRAVEL CENTERS OF AMERICA: Motion made by Mr. Yoas; seconded by Mr. Lindquist to direct the Township Engineer to communicate with Travel Centers of America regarding the changes made to the site contrary to the approved site plan and requesting proper modification of the site to improve truck and passenger vehicle circulation. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Elliott-Yes. Motion carried 7-0.

MOTION #18.91 – CHAMBER OF COMMERCE PUBLICATION ADVERTISING AGREEMENT: Motion made by Mr. Baker; seconded by Mr. VanWashenova to approve renewal the Township ad in the Chamber of Commerce Publication at a cost not to exceed \$295.00. A roll call vote was taken. Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-No; Mr. Yoas-No; Mrs. Ellison-Yes; Mr. Baker-Yes. Motion carried 5-2.

MOTION #18.92 – MONROE COUNTY ROAD COMMISSION – ROAD IMPROVEMENTS VIVIAN ROAD STORM SEWER AND DRAINAGE: Motion made by Mr. Yoas; seconded by Mr. Lindquist to authorize the Township Supervisor to sign the MCRC road contract at a cost not to exceed \$85,000.00 with a 10% contingency and to direct the Township Engineer to verify the Township quantities to the Township Board of the combined MCRC Township Project. A roll call vote was taken. Mr. Baker-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-No. Motion carried 6-1.

PUBLIC COMMENT: None

MOTION #18.93: Motion made by Mrs. Kaufman; seconded by Mr. Baker to have the Township Supervisor provide written notice to Carmen Kolakowski that the Township Board accepts the recommendation of the Township Hiring Committee to accept the retraction of resignation and to allow her to maintain her employment at the current level of pay and benefits. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #18.94: Motion made by Mr. Baker; seconded by Mr. Yoas to have the hiring committee, Township Attorney and Labor Attorney form a policy that clearly establishes the procedures to be followed when an employee provides formal advance notice of resignation or retirement and when an employee requests to rescind a notice of retirement or resignation. A roll call vote was taken. Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

MOTION #18.95 – ADJOURNMENT: Moved made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the March 27, 2018 Regular Board Meeting at 9:05 PM. A voice vote was called. Motion carried 7-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk