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FRENCHTOWN CHARTER TOWNSHIP

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BOARD WORKSHOP MEETING MINUTES
NOVEMBER 21, 2017

A **Board Workshop Meeting** of the Frenchtown Charter Township Board was held on November 21, 2017 at 10:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief Wendy Stevens; Burnham & Flower representatives Tom Armintrout and Jeanette Meyer and 16 employees of the Township were in attendance.

Supervisor McDevitt declared there was quorum at 10:00 AM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #17.284 – AGENDA APPROVAL: Motion made by Mr. Baker; seconded by Mr. Yoas to approve the November 21, 2017 Agenda as presented. A voice vote was taken. Motion carried 7-0.

MOTION #17.285 – APPROVAL OF NOVEMBER 21, 2017 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the November 21, 2017 Consent Agenda as presented. A roll call vote was taken. Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes. Motion carried 7-0

CONSENT AGENDA:

- a) November 14, 2017 . Regular Board Meeting Minutes
- b) Invoices Paid between November 15, 2017 to November 17, 2017
- c) Bills to be paid November 21, 2017

PUBLIC COMMENT: None

PRESENTATION/DISCUSSION – INSURANCE PLANS: Mr. Armintrout and Ms. Meyer presented the proposed employee benefits proposal.

HSA CONTRIBUTION DETERMINATION FOR 2018: The Supervisor advised that this item will be discussed following a determination on health care coverages.

Board Member Yoas was excused at 11:33 am.

DISCUSSION – CELL PHONE STIPEND: Motion made by Mr. Baker; seconded by Mrs. Kaufman to table this request until more information is presented to the Township Board. A voice vote was taken. Motion carried 6-0.

MOTION #17.286 – APPOINTMENT – DTE VALUATION COMMITTEE: Motion made by Mr. VanWashenova; seconded by Mr. Lindquist to appoint Township Attorney, Kerry Bondy as the Frenchtown Township representative to the DTE valuation Committee. A roll call vote was taken. Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #17.287 – NEW HIRE REQUEST FOR SALARY AND BENEFITS SPECIALIST: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to hire Michelle Affholter-Ulrich as the Salary & Benefits Specialist with a start date effective November 27, 2017 and a salary of \$48,000.00 plus applicable benefits. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #17.288: Motion made by Mr. McDevitt; seconded by Mr. VanWashenova to take a 5 minute break at 12:03 pm. A voice vote was taken. Motion carried 6-0.

Attorney Bondy, Chief Stevens and Board Member VanWashenova were excused at 12:09 pm.

DISCUSSION /REQUESTED 2018 BUDGET: The Board continued its discussion of the requested 2018 Budget.

PUBLIC COMMENT: None

MOTION #17.289 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the November 21, 2017 Workshop Board Meeting at 1:18 PM. A voice vote was called. Motion carried 5-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk