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**FRENCHTOWN CHARTER TOWNSHIP**

2744 Vivian Road - Monroe, Michigan 48162-9212 - (734) 242-3282

**HEDWIG B. KAUFMAN**

**JACK C. LINDQUIST, SR.**

**ALAN (AL) VANWASHENOVA**

**KRAIG A. YOAS**

TRUSTEES

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**SPECIAL MEETING MINUTES**

APRIL 7, 2020

A **Special Meeting** of the Frenchtown Charter Township Board was held on April 7, 2020 at 10:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

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|-------------------------------------|---|
| PRESENT:                            | TRUSTEE ó Al VanWashenova               |
| SUPERVISOR ó Jim McDevitt - EXCUSED | TRUSTEE ó Jack Lindquist, Sr. - EXCUSED |
| CLERK ó Kyle Bryant                 | TRUSTEE ó Kraig Yoas                    |
| TREASURER ó Julie Ellison           | TRUSTEE ó Hedwig Kaufman                |
| TWP. ATTORNEY ó Kerry Bondy         |   |

Deputy Clerk, Jessica Burt; Human Resources Generalist, Meagan Russell; Fire Chief, Wendy Stevens and 2 other persons were in attendance.

Treasurer Ellison declared there was quorum at 10:00 AM.

**MOTION # 20.77 – APPOINT ACTING CHAIR FOR MEETING:** Motion made by Mr. Yoas; seconded by Mr. VanWashenova to appoint Treasurer Ellison as the Acting Chair for this meeting. A voice vote was taken. Motion carried 5-0.

**CHANGES TO THE AGENDA:** There were no changes.

**MOTION #20.78 – AGENDA APPROVAL:** Motion made by Mr. Yoas; seconded by Mr. Bryant to approve the April 7, 2020 as presented. A voice vote was taken. Motion carried 5-0.

**PUBLIC COMMENT:** One person stated that he would like to start work on his inground pool and get approval to start work. One person stated that he has been trying for a couple years for the Building Department to enforce a fencing issue on his neighbor’s property.

**MOTION #20.79 – EXTENSION OF TOWNSHIP HALL CLOSURE DUE TO COVID-19:** Motion made by Mr. VanWashenova; seconded by Mrs. Kaufman to extend the closure of the Township offices through Monday, April 13<sup>th</sup> pursuant to Governor’s Executive Directive 2020-21 providing for a Stay at Home Order or through the period of an extension of that order or cessation therefore, except as to essential personnel as determined by the Department Heads, with the understanding that Township employees are to self-quarantine at home in accordance with the Governor’s Order and to remain available during scheduled working hours with the understanding that it is possible that a Department Head may call an employee into work if deemed necessary or may require work from home. A roll call motion was taken. Mr. Yoas-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes. Motion carried 5-0.

**MOTION #20.80 – PAYMENT OF TREASURER’S OFFICE TEMPORARY EMPLOYEE:** Motion made by Mr. VanWashenova; seconded by Mr. Yoas to direct that the temporary personnel in the Treasurer’s Department continue to be paid through the period of the stay at home order or until April 30<sup>th</sup>, 2020 whichever is sooner, in order to keep her available to the Township, with the condition that the individual remain accessible to the Township during that time and that the Township will revisit this matter as necessary. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Bryant-Yes. Motion carried 5-0.

**MOTION #20.81 - DISCUSSION – CORONAVIRUS (COVID-19)/OTHER TOWNSHIP MEETINGS & RECREATION :** Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to cancel all meetings and committee meetings except Township Board meetings as deemed necessary and to postpone all Recreation Department activities/programs through April 30<sup>th</sup>, 2020, which is to include the continued closure of park playscapes. A roll call vote was taken. Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Yoas-Yes. Motion carried 5-0.

**PUBLIC COMMENT:** One person expressed that he would like to get his issues resolved with the Building Department.

**MOTION #20.82– ADJOURNMENT:** Motion made by Mr. Yoas; seconded by Mr. Bryant to adjourn the April 7, 2020 Workshop Board Meeting at 12:55 PM. A voice vote was called. Motion carried 5-0.

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James A. McDevitt-Supervisor

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Kyle Bryant-Clerk