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FRENCHTOWN CHARTER TOWNSHIP

2744 Vivian Road - Monroe, Michigan 48162-9249 - (734) 242-3282

HEDWIG B. KAUFMAN
JACK C. LINDQUIST, SR.
ALAN (AL) VANWASHENOVA
KRAIG A. YOAS
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REGULAR BOARD MEETING MINUTES
AUGUST 13, 2019

A **Regular Meeting** of the Frenchtown Charter Township Board was held on August 13, 2019 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova was seated at 3:02 pm
SUPERVISOR – Jim McDevitt was excused at 5:02 pm.	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas was seated at 3:02 pm
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Building Official, Joe Lehmann; Township Assessor, Sue Iott-Garrison; Township Engineer, Barry Buschmann; Recreation Director, Larry Chinavare; Township Constable, Tom Jenkins and 9 other persons were in attendance.

Supervisor McDevitt declared there was quorum at 3:01 PM.

CHANGES TO THE AGENDA: Move Agenda item #9 to Agenda item 17A.

MOTION #19.202 – AGENDA APPROVAL: Motion made by Mrs. Kaufman; seconded by Mr. Baker to approve the August 13, 2019 Agenda as amended. A voice vote was taken. Motion carried 5-0.

Board Member Yoas and VanWashenova were seated at 3:02 pm.

MOTION #19.203– APPROVAL OF AUGUST 13, 2019 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to approve the August 13, 2019 Consent Agenda as presented. A roll call vote was taken. Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a) July 23, 2019 . Regular Board Meeting Minutes
- b) Invoices Paid between July 24, 2019 to August 9, 2019
- c) Invoices paid on August 13, 2019

PUBLIC COMMENT: One person asked the Board to look into the house conditions at 3379 Navarre. One person informed the Board of the building permit status for concrete driveway at 1467 Sunset. One person questioned the status of vacant homes in Detroit Beach subdivision.

MOTION #19.204: Motion made by Mr. VanWashenova; seconded by Mr. Baker to allow the property owner at 1467 Sunset to replace the driveway as submitted and approved by permit and to return the \$250.00 unused fees for Zoning Board of Appeals case with the understanding that this is not precedent as to any other matter. A roll call vote was made. Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

MOTION #19.205 – PRESENTATION – PILOT PROGRAM – FRENCHTOWN PLACE

APARTMENTS: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to set a Public Hearing for the proposed PILOT Ordinance request as to Frenchtown Place Apartments on August 27, 2019 with a request that an ordinance providing for payments of 9.8% of sheltered rents and duration only until the loan maturity date of 2052 or paid in full. A roll call vote was taken. Mr. Baker-No; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes. Motion carried 6-1.

MOTION #19.206 – REVIEW – PROPERTY ADDENDUM WITH BERKSHIRE HATHAWAY:

Motion made by Mr. VanWashenova; seconded by Mr. Baker to approve extending the Berkshire Hathaway contract for Township properties located in the Frenchtown Business Park until August 12, 2020. A roll call vote was taken. Mr. McDevitt-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-No. Motion carried 6-1.

MOTION #19.207 – REMOVE FROM TABLE – MCISD TO USE FRENCHTOWN LIBRARY

COMMUNITY ROOM: Motion made by Mr. Baker; seconded by Mr. Yoas to remove this item from table. A voice vote was taken. Motion carried 7-0.

MOTION #19.208 – MCISD TO USE FRENCHTOWN LIBRARY COMMUNITY ROOM:

Motion made by Mr. VanWashenova; seconded by Mr. Baker to approve the use of the Dixie Highway Library Community Room for MCISD with FCT acknowledged as a collaborating partner with the understanding the room cannot be used on Election Days or dates before or after elections in 2020 as determined by the Clerk. A roll call vote was taken. Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

MOTION #19.209 – TRAINING REQUEST – PLAYGROUND MAINTENANCE TECHNICIAN

TRAINING – TOMMY WEHNER: Motion made by Mr. VanWashenova; seconded by Mr. Baker to approve the request to allow Tommy Wehner to attend Playground Maintenance Technician training on August 22-23, 2019 at a cost not to exceed \$365.00. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #19.210 – REQUEST – ROOF REPAIR FOR KIWANIS PARK MAINTENANCE

BUILDING: Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to table this item

for steel roof quotes. A voice vote was taken. Motion carried 7-0.

MOTION #19.211: Motion made by Mr. Yoas; seconded by Mrs. Ellison to move Agenda item 17A to Agenda item 13A. A voice vote was taken. Motion carried 7-0.

Supervisor McDevitt was excused from the meeting at 5:02 pm.

MOTION #19.212: Motion made by Mr. VanWashenova; seconded by Mr. Yoas to appoint Clerk Mark Baker as Acting Chair for the remainder of the meeting. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Baker-No; Mr. Lindquist-Yes; Mr. Yoas-Yes. Motion carried 5-1.

MOTION #19.213 – DISCUSSION – BUILDING OFFICIAL, JOSEPH LEHMANN EMPLOYMENT AGREEMENT: Motion made by Mrs. Kaufman; seconded by Mr. Yoas to approve the Building Official Employment agreement with the following changes: 3% pay raise for year 1 and to match the pay raises for the Township clerical employees for years 2 and 3, with 4 weeks vacation, and to instruct the Township Attorney to clarify salary conditions in the contract as discussed. A roll call vote was taken. Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes. Motion carried 6-0.

MOTION #19.214 – REQUEST – EXTEND SERVICE AGREEMENT BETWEEN MONROE CONSERVATION DISTRICT & FRENCHTOWN TOWNSHIP: Motion made by Mr. Yoas; seconded by Mr. VanWashenova to renew the service agreement with Monroe Conservation District for the 2019-2020 fiscal year at a cost of \$1,000.00. A roll call vote was taken. Mr. Baker-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #19.215 – REQUEST TRAINING – MRWA WATER MATH CLASS: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve Shaun Swartz and Deven Boron attending MRWA Water Math Class at a cost not to exceed \$820.00 with the understanding that Deven Boron would have to reimburse all costs if he were to leave his employment within 5 years of the class. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes. Motion carried 6-0.

MOTION #19.216: Motion made by Mr. VanWashenova; seconded by Mrs. Kaufman to extend the meeting time for one hour beyond six p.m. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

MOTION #19.217 – PURCHASE REQUEST – BADGER WATER METERS: Motion made by Mr. VanWashenova; seconded by Mrs. Kaufman to approve purchasing 200 water meters from Badger Meters at a cost not to exceed \$47,400.00. A roll call vote was taken. Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

MOTION #19.218 – MCRC ROAD IMPROVEMENTS – FRENCHTOWN BUSINESS PARK:

Motion made by Mr. VanWashenova; seconded by Mr. Yoas to approve the Frenchtown Business Park road improvement contract with MCRC at the Township's cost not to exceed \$329,200.00 with the understanding that the Frenchtown Industrial Park association will be contributing the additional \$50,000.00 required. A roll call vote was taken. Mr. Yoas-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-No; Mrs. Ellison-Yes. Motion carried 5-1.

MOTION #19.219– RESOLUTION TO TRANSFER FUNDS – 2019 OPEB: Motion made by Mr. VanWashenova; seconded by Mr. Baker to adopt the Resolution Authorizing Amendment of 2019 Budget and Transfer of Certain Investment Funds to ICMA-RC for Purpose of Funding Other Post-Employment Benefits. A roll call vote was taken. Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes. Motion carried 6-0.

MOTION #19.220 – DISCUSSION – RESOLUTION – TOWNSHIP OFFICES – NON-PARTISAN:

Motion made by Mrs. Kaufman; seconded by Mr. Yoas to table this item. A voice vote was taken. Motion carried 6-0.

MOTION #19.221 – REQUEST BIDS – SOLID, YARD WASTE AND RECYCLE COLLECTION:

Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the advertisement for bids for Solid Waste and Yard Waste collection and Disposal and Recycling and to post on the Township website and newspaper. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes. Motion carried 6-0.

PUBLIC COMMENT: None

MOTION #19.222: Motion made by Mr. VanWashenova; seconded by Mrs. Kaufman to direct the Township Planner to bring back to the Township Board position of door orientation for warehouse buildings for possible draft Ordinance. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. Yoas-Yes. Motion carried 6-0.

MOTION #19.223 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the August 13, 2019 Regular Board Meeting at 7:14 PM. A voice vote was called. Motion carried 6-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk