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**BOARD WORKSHOP MEETING MINUTES
AUGUST 16, 2022**

A Regular Meeting of the Frenchtown Charter Township Board was held on August 16, 2022 at 2:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

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| PRESENT: | TRUSTEE – Matt Rimel |
| SUPERVISOR – Al VanWashenova | TRUSTEE – Chris Collins |
| CLERK – Kyle Bryant | TRUSTEE – Christiaan Carlton |
| TREASURER – Julie Ellison | TRUSTEE – Gary Klemz |
| TWP ATTORNEY – Kerry Bondy | |

Deputy Clerk, Jessica Burt; Utility Director, Richard Weirich; Human Resources, Michelle Affholter-Ulrich; Township Engineer, Mark Mathe; Fire Chief, Wendy Stevens; Monroe County Sheriff, Troy Goodnough; Customer Relations Manager for Stevens Disposal, Kevin Shipman and 2 other person was in attendance.

Supervisor VanWashenova declared there was quorum at 2:00 PM.

CHANGES TO THE AGENDA: Add 14A, Discussion regarding COVID protocols.

MOTION #22.239– AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the August 16, 2022 agenda as presented. A voice vote was taken. Motion carried 7-0.

MOTION #22.240 – APPROVAL OF AUGUST 16, 2022 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Kaufman-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. July 29, 2022 – Special Board Meeting Minutes
- b. August 9, 2022 – Regular Board Meeting Minutes
- c. Invoices paid between August 10, 2022 to August 12, 2022
- d. Invoices to be Paid on August 16, 2022

PUBLIC COMMENT: None

MOTION #22.241 – DISCUSSION – EXTEND CONDITIONAL JOB OFFER – ROSS HOLUBIK – FIRE DEPARTMENT: Motion made by Mr. Rimel; seconded by Mr. Klemz to offer a conditional job offer to Ross Holubik with the understanding that he passes all background requirements including those set forth in August 5, 2022 memo, he obtains his Paramedic license by June 30, 2023 and any bonus pay applicable to this hire is withheld until the paramedic licensing is obtained and all other conditions of hiring are met. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-

Yes; Mrs. Ellison-Yes. Motion carried 7-0.

DISCUSSION – REFUSE/YARD WASTE SERVICES: Kevin Shipman and the Board discussed complaints that have been received.

MOTION #22.242 – DISCUSSION – WATER TOWER #2 LOGO: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the Water Tower #2 Logo and at a cost not to exceed \$35,000.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #22.243 – DISCUSSION – FALL PROGRAM TO OFFER BASEBALL/SOFTBALL LESSONS – RECREATION DEPARTMENT: Motion made by Mr. Rimel; seconded by Mrs. Ellison to approve sponsoring a Youth Baseball/Softball Lessons for 6 weeks starting on September 6, 2022 through October 11th, 2022 with instructors Joe and Janea Carter volunteering their time. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #22.244 – DISCUSSION – TREE REMOVAL/TRIMMING – RECREATION DEPARTMENT: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve hiring Timber Pros for the tree removal and trimming as requested at a cost not to exceed \$2,400.00. A roll call vote was taken. Mr. Klemz-No; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-No; Mr. Bryant-Yes. Motion carried 5-2. Treasurer Ellison made a comment and stated she voted no because she feels the Township should have went with the lowest bidder.

MOTION #22.245 – ENGINEERING COST FOR 2023 COLE ROAD WATER MAIN EXTENSION: Motion made by Mr. Collins; seconded by Mr. Bryant to approve hiring Mannik & Smith for engineering services for the 2023 Cole Road Water Main Extension project at a cost not to exceed \$78,900.00. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #22.246 – DISCUSSION – REPAIR COST OF 2 HIGH SERVICE PUMPS: Motion made by Mrs. Ellison; seconded by Mr. Collins to approve contract with Kennedy Industries Service to repair 2 High Service Pumps at the Water Department at a cost not to exceed \$74,930.00 plus a contingency of 10%. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #22.247 – COVID PROTOCOLS: Motion made by Mr. Rimel; seconded by Mr. Bryant to stop COVID pandemic pay for employees effective immediately and to follow CDC guidelines as to protocols. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #22.248 – LAPTOP PURCHASES: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve purchasing tablet/convertible laptops at a cost not to exceed \$2,000.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #22.249 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mrs. Ellison to adjourn the August 16, 2022 Board Workshop Meeting at 3:18 PM. A voice vote was taken. Motion carried 7-0.