

ALAN (AL) VANWASHENOVA

Supervisor - (734) 242-5904
Fax - (734) 242-8589

KYLE T. BRYANT

Clerk - (734) 242-5800
Fax: (734) 242-1508

JULIE A. ELLISON

Treasurer - (734) 242-5902
Fax: (734) 242-1508

BUILDING DEPARTMENT

(734) 242-5900
Fax: (734) 242-1634



FRENCHTOWN CHARTER TOWNSHIP

2744 Vivian Road - Monroe, Michigan 48162-9212 - (734) 242-3282

CHRISTIAAN CARLTON

CHRIS COLLINS

GARY KLEMZ

MATT RIMEL

TRUSTEES

ASSESSING DEPARTMENT

(734) 242-8588

**BOARD WORKSHOP MEETING MINUTES
DECEMBER 15, 2020**

A Regular Meeting of the Frenchtown Charter Township Board was held via ZOOM on December 15, 2020 at 10:00 AM.

PRESENT:	TRUSTEE ó Matt Rimel
SUPERVISOR ó Al VanWashenova	TRUSTEE ó Chris Collins
CLERK ó Kyle Bryant	TRUSTEE ó Christiaan Carlton
TREASURER ó Julie Ellison	TRUSTEE ó Gary Klemz
TWP ATTORNEY ó Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Assessor, Justin Prybylski; Human Resources Generalist, Meagan Russell; Township Engineer, Mark Mathe & Barry Buschmann; Building Official, Joe Lehmann; Recreation Director, Phil Coyle and 9 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 10:00 AM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #20.256 – AGENDA APPROVAL: Motion made by Mrs. Ellison; seconded by Mr. Bryant to approve the December 15, 2020 as presented. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.257 – APPROVAL OF DECEMBER 15, 2020 CONSENT AGENDA: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the consent agenda as presented. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. December 8, 2020 ó Regular Board Meeting Minutes
- b. Invoices Paid on December 15, 2020

PUBLIC COMMENT: None

MOTION #20.258 – REMOVE FROM TABLE – 2021 MEETING SCHEDULE: Motion made by Mr. Klemz; seconded by Mrs. Ellison to remove this item from table. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #20.259 – 2021 MEETING SCHEDULE: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the 2021 Meeting Schedule with a change in the Board meeting time from 10 am to 2 pm for the 3rd Tuesday meeting of every month. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #20.260 – REMOVE FROM TABLE – WEEKLY SANITIZATION OF TOWNSHIP HALL: Motion made by Mrs. Ellison; seconded by Mr. Collins to remove this item from table. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #20.261 – WEEKLY SANITIZATION OF TOWNSHIP HALL: Motion made by Mr. Klemz; seconded by Mr. Bryant to approve purchasing a fogger and the necessary chemicals for the fogger for the Township Hall at a cost not to exceed \$1,000.00. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #20.262 – CLEANING SERVICES : Motion made by Mr. Rimel; seconded by Mr. Klemz for the Township Supervisor to provide a list of responsibilities for a janitorial cleaning business and the Township maintenance person and request for proposals for a janitorial cleaning service for the Township and Township Libraries; and to add COVID related materials, carpet cleaning (would not include the fogger) if required the Township would provide the fogger and chemicals to the janitorial cleaning business at a cost not to exceed \$3,000.00 a month. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #20.263 – DISCUSSION – CAPITAL IMPROVEMENT PLANS 2021: Motion made by Mr. Bryant; seconded by Mr. Carleton to approve the Capital Improvement Plans for 2021 as presented. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #20.264 – 2021 BOARD APPOINTMENTS – PROFESSIONAL CONSULTANTS, BOARDS, COMMITTEES & COMMISSIONS: Motion made by Mr. Rimel; seconded by Mr. Bryant to request that the Supervisor make the corrections discussed and any other necessary corrections and bring back it to the Township Board for approval. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #20.265 – DISCUSSION – FIRE DEPARTMENT RESCUE BOAT REPORT 2020: Motion made by Mr. Klemz; seconded by Mr. Bryant to accept and place on file the Fire Department's Rescue Boat Report for 2020. A roll call vote was taken. Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.266 – REMOVE FROM TABLE – DISCUSSION – CELLPHONES & COMPUTERS FOR BUILDING DEPARTMENT: Motion made by Mr. Klemz; seconded by Mr. Rimel to remove this item from table. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #20.267 – DISCUSSION – COMPUTERS FOR BUILDING DEPARTMENT: Motion made by Mr. Klemz; seconded by Mr. Bryant to purchase 3 Surface Pro I7's with 16GB/256G and to include Microsoft Office and keyboards from Tech Experts which includes set up from Tech Experts at a cost not to exceed \$4,838.25. A roll call vote was taken. Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #20.268 – DISCUSSION- REQUEST TO SELL LOT 10 FRENCHTOWN INDUSTRIAL PARK LOT: Motion made by Mr. Bryant; seconded by Mr. Klemz to authorize the Township Attorney to make the necessary changes to the purchase agreement and authorize the Township Supervisor to sign the purchase

agreement. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #20.269 – EXTENSION OF MEETING DURATION: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve extending the meeting beyond the Board's 3 hour limitation. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #20.270 – DISCUSSION – PURCHASE REQUEST – SHERIFF'S VEHICLE: Motion made by Mr. Collins; seconded by Mr. Klemz to table this item for more information until the December 22, 2020 Board meeting. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #20.271 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Klemz to adjourn the December 15, 2020 Regular Board Meeting at 1:41 PM. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk