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FRENCHTOWN CHARTER TOWNSHIP

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HEDWIG B. KAUFMAN
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ALAN (AL) VANWASHENOVA
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BOARD WORKSHOP MEETING MINUTES
DECEMBER 17, 2019

A **Board Workshop Meeting** of the Frenchtown Charter Township Board was held on December 17, 2019 at 10:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

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| PRESENT: | TRUSTEE – Al VanWashenova was seated at 10:03 am. |
| SUPERVISOR – Jim McDevitt | TRUSTEE – Jack Lindquist, Sr. |
| CLERK – Mark J. Baker | TRUSTEE – Kraig Yoas |
| TREASURER – Julie Ellison | TRUSTEE – Hedwig Kaufman |
| TWP. ATTORNEY – Kerry Bondy | |

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Utility Director, Rich Weirich; 2 Township employees and 2 other persons were present.

Supervisor McDevitt declared there was quorum at 10:00 AM.

CHANGES TO THE AGENDA: Add Agenda item 10A, HR position.

MOTION #19.360 – AGENDA APPROVAL: Motion made by Mrs. Ellison; seconded by Mr. Yoas to approve the December 17, 2019 Agenda as amended. A voice vote was taken. Motion carried 6-0.

MOTION #19.361 – APPROVAL OF DECEMBER 17, 2019 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to approve the December 17, 2019 Consent Agenda as presented. A roll call vote was taken. Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes. Motion carried 6-0

CONSENT AGENDA:

- a) December 10, 2019 . Regular Board Meeting Minutes
- b) Invoices Paid between December 11, 2019 to December 13, 2019
- c) Invoices Paid on December 17, 2019

Board Member VanWashenova was seated at 10:03 am.

PUBLIC COMMENT: One person addressed the Board on medicinal marihuana benefits and

suggested that the Township should rethink opting in for Medical marijuana facilities.

MOTION #19.362 – DISCUSSION – PROPOSED 2020 EMPLOYEE WAGE/SALARY

STRUCTURE: Motion made by Mrs. Ellison; seconded by Mrs. Kaufman to adopt the 2020 Employee Wage/Salary structure as amended. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

MOTION #19.363 – INSPECTOR CONTRACTS 2020:

Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve Inspector Contracts for 2020 as presented. A roll call vote was taken. Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

MOTION #19.364 – 2020 BUDGET ADOPTION & GENERAL APPROPRIATIONS ACT

RESOLUTION: Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to adopt the Budget Adoption & General Appropriations Act Resolution. A roll call vote was taken. Mr. Baker-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

MOTION #19.365 – DISCUSSION – HUMAN RESOURCES POSITION:

Motion made by Mr. VanWashenova; seconded by Mrs. Kaufman to offer a one year employment contract for Human Resources Generalist to Meagan R Russell with a starting wage of \$60,000.00. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

MOTION #19.366 – DISCUSSION – 2020 BUDGET ADMINISTRATION RESOLUTION:

Motion made by Mrs. Ellison; seconded by Mr. Baker to adopt the 2020 Budget Administration Resolution with changes as discussed. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes. Motion carried 7-0.

MOTION #19.367 – DISCUSSION – CERTIFICATION REIMBURSEMENT REQUEST:

Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to table this item. A voice vote was taken. Motion carried 7-0.

MOTION #19.368 – 2020 APPOINTMENTS – PROFESSIONAL CONSULTANTS, BOARDS, COMMITTEES & COMMISSIONS:

Motion made by Mrs. Kaufman; seconded by Mr. Lindquist to approve the 2020 Professional Appointments as presented. A roll call vote was taken. Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #19.369 – PURCHASE REQUEST – CABINETS FOR ADVANCED LIFE SUPPORT (ALS) EQUIPMENT – FIRE DEPARTMENT:

Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the purchase of ALS cabinets for Engine 1 & 2 at a cost not to exceed \$6,401.84. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #19.370 – REQUEST TO CANCEL FRENCHTOWN CHARTER TOWNSHIP MEETING ON DECEMBER 24, 2019: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to cancel the Frenchtown Township Board meeting that was scheduled for December 24, 2019. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #19.371 – REQUEST AUTHORIZATION TO PAY BILLS THROUGH JANUARY 7, 2020: Motion made Mr. VanWashenova; seconded by Mr. Yoas to authorize the Township Clerk to pay bills through January 7, 2020. A roll call vote was taken. Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

MOTION #19.372 – DISCUSSION –FERMI PROPERTY TAX APPEAL: Motion made by Mrs. Kaufman; seconded by Mr. Lindquist to authorize Tax Appeal Attorney Van Coevering to retain an additional expert for DTE Fermi appeal as proposed in correspondence dated December 11, 2019 with the understanding that Mr. Van Coevering is to keep the Township informed as to cost. A roll call vote was taken. Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #19.373 – RESIGNATION LETTER OF RECREATION DIRECTOR: Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to accept the resignation letter from Recreation Director Larry Chinavare and to send a Thank You for his years of service with the Township. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

PUBLIC COMMENT: Township Assessor, Sue Iott-Garrison read her resignation letter to the Board and presented a copy of the letter to the Township Supervisor.

MOTION #19.374 – RESIGNATION LETTER OF TOWNSHIP ASSESSOR, SUE IOTT-GARRISON: Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to accept Sue Iott-Garrison's resignation letter with her last day being April 30, 2020 and to thank her for her years of service to the Township. A roll call vote was taken. Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

The Board reopened Public Comment. One Township property owner spoke regarding zoning issues.

MOTION #19.375 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the December 17, 2019 Workshop Board Meeting at 1:34 PM. A voice vote was called. Motion carried 7-0.