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FRENCHTOWN CHARTER TOWNSHIP

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**REGULAR TOWNSHIP MEETING MINUTES
DECEMBER 22, 2020**

A Regular Meeting of the Frenchtown Charter Township Board was held via ZOOM on December 22, 2020 at 7:00 PM.

PRESENT:	TRUSTEE ó Matt Rimel
SUPERVISOR ó Al VanWashenova	TRUSTEE ó Chris Collins
CLERK ó Kyle Bryant	TRUSTEE ó Christiaan Carlton
TREASURER ó Julie Ellison	TRUSTEE ó Gary Klemz
TWP ATTORNEY ó Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Assessor, Justin Prybylski; Human Resources Generalist, Meagan Russell; Township Engineer, Mark Mathe; Building Official, Joe Lehmann and 8 other persons were in attendance.

Clerk Bryant called the Roll and Supervisor VanWashenova declared there was quorum at 7:00 PM.

CHANGES TO THE AGENDA: Add Agenda item 8A, Purchase Request ó Paint and Graphics for New Engines.

MOTION #20.272 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the December 22, 2020 as amended. A voice vote was taken. Motion carried 7-0.

MOTION #20.273 – APPROVAL OF DECEMBER 22, 2020 CONSENT AGENDA: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes, Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. December 15, 2020 ó Board Workshop Meeting Minutes
- b. Invoices Paid between December 16, 2020 to December 18, 2020
- c. Invoices Paid on December 22, 2020
- d. Used Car Lot License ó A1 Motors LLC

PUBLIC COMMENT: None

MOTION #20.274 – DISCUSSION – INSPECTOR CONTRACTS FOR 2021: Motion made by Mr. Collins; seconded by Mr. Bryant to approve and authorize the Township Supervisor to sign the Inspector Contracts for 2021 as presented. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #20.275 – PURCHASE REQUEST – PAINT & GRAPHICS FOR NEW FIRE ENGINES:

Motion made by Mr. Rimel; seconded by Mr. Klemz to approve the paint and graphics for the new Fire Engines. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.276 – DISCUSSION – PURCHASE OF PATROL VEHICLE:

Motion made by Mr. Klemz; seconded by Mr. Bryant to approve purchasing a 2021 Ford Explorer for use as a Sheriff Patrol Vehicle as requested in the memorandum. A roll call vote was taken. Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #20.277 – DISCUSSION – SANITATION OF TOWNSHIP HALL - UPDATE:

Motion made by Mr. Rimel; seconded by Mr. Bryant to change the current job title of the Township Maintenance to Senior Maintenance Grounds Keeper and to amend the job description for that position and to also present a pay scale and job description for a Part Time Maintenance Grounds Keeper and to bring them back to the next Board meeting for further review and discussion. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #20.278 – AUTHORIZATION TO PAY BILLS THROUGH JANUARY 8, 2021:

Motion made by Mr. Collins; seconded by Mr. Klemz to authorize the Clerk's office to pay bills through January 8, 2021. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.279 – DISCUSSION – COVID 19 VIRUS UPDATE:

Motion made by Mr. Collins; seconded by Mr. Rimel for the Township hall offices to continue to stay closed until the permanent glass gets installed and until January 15, 2021. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #20.280 – BUILDING DEPARTMENT REQUEST:

Motion made by Mr. Rimel; seconded by Mr. Klemz to approve the request of the Building Official to work from home on weeks 4 and 5 following his 3 weeks of FMLA leave with the condition that he must first present a doctor's authorization/clearance to return to work prior to being authorized to work from home in weeks 4 and 5. A roll call was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #20.281 – AUDITOR SERVICE PROPOSALS:

Motion made by Mr. Bryant; seconded by Mr. Carlton to authorize the Township Supervisor to seek proposals for a Township Auditing firm. A roll call vote was taken. Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #20.282 – ADJOURNMENT:

Motion made by Mr. Bryant; seconded by Mr. Klemz to adjourn the December 22, 2020 Regular Board Meeting at 9:50 PM. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.