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FRENCHTOWN CHARTER TOWNSHIP

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**REGULAR TOWNSHIP MEETING MINUTES
DECEMBER 8, 2020**

A Regular Meeting of the Frenchtown Charter Township Board was held via ZOOM on December 8, 2020 at 3:00 PM.

PRESENT:	TRUSTEE ó Matt Rimel
SUPERVISOR ó Al VanWashenova	TRUSTEE ó Chris Collins
CLERK ó Kyle Bryant	TRUSTEE ó Christiaan Carlton
TREASURER ó Julie Ellison	TRUSTEE ó Gary Klemz
TWP ATTORNEY ó Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Assessor, Justin Prybylski; Human Resources Generalist, Meagan Russell; Township Engineer, Mark Mathe; Building Official, Joe Lehmann and 11 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:00 PM.

CHANGES TO THE AGENDA: Change Agenda Item#18 to discussion only.

MOTION #20.328 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the December 8, 2020 as amended. A voice vote was taken. Motion carried 7-0.

MOTION #20.239 – APPROVAL OF DECEMBER 8, 2020 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Bryant to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. November 17, 2020 ó Board Workshop Meeting Minutes
- b. Invoices Paid between November 18, 2020 to December 4, 2020
- c. Invoices Paid on December 8, 2020

PUBLIC COMMENT: None

MOTION #20.240 – OPEN PUBLIC HEARING FOR 2021 PROPOSED BUDGET: Motion made by Mr. Bryant; seconded by Mr. Collins to open the Public Hearing at 3:12 pm. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

2021 PROPOSED BUDGET: The Board discussed the 2021 Proposed Budget. There were no public comments.

MOTION #20.241 – CLOSED THE PUBLIC HEARING: Motion made by Mr. Bryant; seconded by Mr. Klemz to close the Public Hearing at 3:17 pm. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.242 – DISCUSSION – ADMINISTRATIVE ASST TO SUPERVISOR AND DEPUTY SUPERVISOR: Motion made by Mr. Rimel; seconded by Mr. VanWashenova to table this item for more information. A roll call vote was taken. Mr. Carleton-Yes; Mr. Collins-No; Mr. Klemz-No; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-No; Mr. Bryant-No. Motion failed 3-4.

MOTION #20.243 – DISCUSSION – REQUESTED FRENCHTOWN CHARTER TOWNSHIP 2021 BUDGET: Motion made by Mr. Bryant; seconded by Mr. Collins to approve and adopt the 2021 Budget Adoption and General Appropriations Act Resolution. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #20.244 – DISCUSSION – 2021 BUDGET ADMINISTRATION RESOLUTION: Motion made by Mrs. Ellison; seconded by Mr. Rimel to adopt the 2021 Budget Administration Resolution. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.245 – DISCUSSION – 2021 MEETING SCHEDULE: Motion made by Mr. Rimel; seconded by Mr. Bryant to table this item until the December 15, 2020 meeting. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #20.246 – 2ND READING OF ZONING ORDINANCE AMENDMENT NO. 200-147: Motion made by Mr. Klemz; seconded by Mr. Bryant to deny the 2nd reading of Zoning Ordinance Amendment No. 200-147 for Intensive Industrial Uses. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-No; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes. Motion carried 6-1.

MOTION #20.247 – REMOVE FROM TABLE – DESIGNATED ASSESSOR INTER-LOCAL AGREEMENT P.A. 660 OF 2018: Motion made by Mr. Collins; seconded by Mr. Rimel to remove this item from table. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.248 – DESIGNATED ASSESSOR INTER-LOCAL AGREEMENT P.A. 660 OF 2018: Motion made by Mr. Collins; seconded by Mr. Bryant to approve the Inter Local Agreement with the County of Monroe for Designated Assessor Services and authorize the Township Supervisor to sign the Agreement. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.249 – LETTER OF RETIREMENT – FIRE DEPARTMENT – JOHN BRASHER: Motion made by Mr. Klemz; seconded by Mr. Bryant to accept the letter of retirement of John Brasher effective February 3, 2021 and to thank Mr. Brasher for his years of service. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.250 – COVID-19 UPDATES: Motion made by Mr. Bryant; seconded by Mr. Rimel to keep the Township Hall office door closed to the public through December 20, 2020 due to the coronavirus pandemic and allow respective Department Head to determine as needed as to whether individual employees shall work in office or remotely from home (Utility Director, Township Clerk, Fire Chief, Township Treasurer, Township Supervisor (Supervisor's Office Staff, HR Generalist, Assessing and Building Department)). A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes.

Motion carried 6-0. (Mr. Carlton's voice could not be heard due to technology issues).

MOTION #20.251 - APPOINT COVID SAFETY COORDINATOR: Motion made by Mr. Rimel; seconded by Mr. Klemz to appoint Meagan Russell as Frenchtown's COVID Safety coordinator as required by Section 7 of the MIOSHA Emergency Rules dated October 14, 2020. A roll call vote was taken.

Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 6-0. (Mr. Carlton's voice could not be heard due to technology issues).

MOTION #20.252 – WEEKLY SANITIZATION AT TOWNSHIP HALL: Motion made by Mr. Bryant; seconded by Mr. Collins to request the HR Generalist to secure bids for the purchase of sanitation equipment/services for consideration at the December 15th, 2020 meeting. A roll call vote was taken. Mr. Collins-Yes; Mr. Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #20.253 – DISCUSSION – COMPUTERS & CELL PHONES: Motion made by Mr. Rimel; seconded Mrs. Ellison to table this item for further information from our IT experts to the December 15, 2020 meeting. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #20.254: Motion made by Mr. Klemz; seconded by Mr. Collins to offer to Tom Jenkins his regular stipend for training for the two new constables on their duties and responsibilities for the month of December 2020 and to purchase what is needed for the 2 constables including business cards and proper identification. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.255 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Rimel to adjourn the December 8, 2020 Regular Board Meeting at 5:41 PM. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk