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FRENCHTOWN CHARTER TOWNSHIP

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**BOARD WORKSHOP MEETING MINUTES
FEBRUARY 16, 2021**

A Regular Meeting of the Frenchtown Charter Township Board was held via ZOOM on February 16, 2021 at 2:00 PM.

PRESENT:	TRUSTEE ó Matt Rimel
SUPERVISOR ó Al VanWashenova	TRUSTEE ó Chris Collins
CLERK ó Kyle Bryant	TRUSTEE ó Christiaan Carlton
TREASURER ó Julie Ellison	TRUSTEE ó Gary Klemz
TWP ATTORNEY ó Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Assessor, Justin Prybylski; Human Resources Generalist, Meagan Russell; Township Engineer, Mark Mathe; Building Official, Joe Lehmann; Recreation Director, Phil Coyle, Monroe County Sheriff, Troy Goodnough and 10 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 2:00 PM.

CHANGES TO THE AGENDA: Add Agenda item 8B, MSU Extension Planner training presentation.

MOTION #21.50 – AGENDA APPROVAL: Motion made by Mr. Collins; seconded by Mr. Bryant to approve the February 16, 2021 as presented. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #21.51– APPROVAL OF FEBRUARY 16, 2021 CONSENT AGENDA: Motion made by Mr. Collins; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. February 9, 2021 ó Regular Board Meeting Minutes
- b. Invoices Paid on February 10, 2021 to February 12, 2021
- c. Invoices to be Paid on February 16, 2021
- d. Used Car Lot License ó USA Trailer Sales LLC

PUBLIC COMMENT: None

MOTION #21.52 – DISCUSSION – MONROE COUNTY SHERIFF DEPT STAFFING PRESENTATION: Motion made by Mr. Klemz; seconded by Mr. Collins to approve proceeding with the Monroe County Sheriff Department Staffing change for a total annual increase in 2021 at a cost of \$14,328.12 and a total annual increase in 2022 at a cost of \$19,104.16. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. VanWashenova-

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Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #21.53 – DISCUSSION – MSU EXTENSION/TRAINING: Motion made by Mr. Bryant; seconded by Mr. Klemz to authorize the purchase of training for land use and zoning through the MSU extension for 8 participants with the purchase of 4 books and allow Trustees Rimel and Collins to attend as ZBA and PC members and allow the Supervisor to approve the remainder of the attendees with Trustees Rimel and Collins to advise the Board on value of the course once completed. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #21.54 – DISCUSSION ORGANIZATIONAL CHART FOR FRENCHTOWN CHARTER TOWNSHIP: Motion made by Mr. Collins; seconded by Mrs. Ellison to table this item. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.55 – DISCUSSION – VACATION TIME ROLL OVER: Motion made by Mrs. Ellison; seconded by Mr. Collins to continue to follow the Township personnel policy as to carryover of vacation days and to approve paying out to employees 100% of the amount that cannot be carried over for vacation at the end of the employees contract in 2021 only. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #21.56 – DISCUSSION – REPUBLIC CART REBRANDING: Motion made by Mr. Bryant; seconded by Mr. Klemz to table this item and recommend that Newsletter Committee address this in the Township Newsletter. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #21.57 – PURCHASE REQUEST – SOFTBALL & BASEBALL EQUIPMENT FOR 2021: Motion made Mr. Rimel; seconded by Mr. Carlton to approve purchasing requested equipment from Rickø Sports at a cost not to exceed \$4,144.00. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #21.58 – PURCHASE REQUEST – TENNIS COURT REPAIR & RESEAL: Motion made Mr. Collins; seconded by Mr. Rimel to approve repairing the Basketball Court at Park #3 for a cost not to exceed \$2,803.00. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #21.59 – TENNIS COURT REPAIR & RESEAL: Motion made by Mrs. Ellison; seconded by Mr. Bryant to approve repairing the Tennis Court at Vivian Road Park by Courtsmiths at a cost not to exceed \$22,475.00. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

DISCUSSION – PROPOSAL FOR PROFESSIONAL AUDITOR SERVICES: The Board discussed this item.

MOTION #21.60 – DISCUSSION – HIRING COMMITTEE MEMBER: Motion made by Mr. Bryant; seconded by Mrs. Ellison to replace Clerk Kyle Bryant on the Hiring Committee with Trustee Christiaan Carlton. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #21.61 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mrs. Ellison to adjourn the

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February 16, 2021 Board Workshop Meeting at 4:09 PM. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk