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FRENCHTOWN CHARTER TOWNSHIP

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**REGULAR TOWNSHIP MEETING MINUTES
FEBRUARY 9, 2021**

A Regular Meeting of the Frenchtown Charter Township Board was held via ZOOM on February 9, 2021 at 3:00 PM.

PRESENT:	TRUSTEE ó Matt Rimel
SUPERVISOR ó Al VanWashenova	TRUSTEE ó Chris Collins
CLERK ó Kyle Bryant	TRUSTEE ó Christiaan Carlton
TREASURER ó Julie Ellison	TRUSTEE ó Gary Klemz
TWP ATTORNEY ó Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Assessor, Justin Prybylski; Human Resources Generalist, Meagan Russell; Township Engineer, Mark Mathe and 8 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:00 PM.

CHANGES TO THE AGENDA: Move Agenda item #10 to Agenda item #9 and to add Agenda item 16A, Election Commission.

MOTION #21.30 – AGENDA APPROVAL: Motion made by Mrs. Ellison; seconded by Mr. Bryant to approve the February 9, 2021 as amended. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.31 – APPROVAL OF FEBRUARY 9, 2021 CONSENT AGENDA: Motion made by Mr. Collins; seconded by Mr. Rimel to approve the consent agenda as presented with the understanding that the amount paid to a substitute Building Inspector is to be looked into. A roll call vote was taken. Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. January 26, 2021 ó Regular Board Meeting Minutes
- b. Invoices Paid between January 27, 2021 to February 5, 2021
- c. Invoices Paid on February 9, 2021
- d. Arcade License ó Phoenix Theaters
- e. Used Car Lot License ó Victory Honda
- f. Used Car Lot License ó Country Auto Sales
- g. Used Car Lot License ó Friendly Ford

PUBLIC COMMENT: None

MOTION #21.32 – PURCHASE REQUEST – SAND – RECREATION DEPARTMENT: Motion made by Mr. Klemz ; seconded by Mr. Rimel to approve the load of sand for the Recreation Department at a cost not to exceed \$900.00. A roll call vote was taken. Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #21.33 – DISCUSSION – 1ST READING OF ORDINANCE AMENDMENT NO. 200-148 – ZONING MAP AMENDMENT: Motion made by Mr. Collins; seconded by Mrs. Ellison to have the 1st reading of Zoning Ordinance Amendment No. 200-148. A roll call vote was taken. Mr. Klemz-Yes; Mr. Bryant-No; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 6-1.

MOTION #21.34 – PURCHASE REQUEST – COMPUTERS – FIRE, WATER & TOWNSHIP OFFICES: Motion made by Mr. Collins; seconded by Mrs. Ellison to approve purchasing the requested computers and monitors (22 desktops and 1 laptop) at a cost not to exceed \$32,112.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.35 –PURCHASE REQUEST – ADDITIONAL COST – SHERIFF PATROL VEHICLE: Motion made by Mr. Klemz ; seconded by Mr. Carlton to approve the additional cost of \$2,004.00 plus the additional options and charges for the Sheriff's patrol vehicle. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.36 – PURCHASE REQUEST – WATER METER PURCHASE: Motion made by Mrs. Ellison; seconded by Mr. Collins to approve the Water Department purchasing large Water Meters at a cost not to exceed \$105,000.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #21.37 – PURCHASE REQUEST – FORD TRANSIT EQUIPMENT: Motion made by Mr. Klemz; seconded by Mr. Bryant to approve purchasing equipment shelving from ABCO Truck Equipment at a cost not to exceed \$7,226.00. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.38 – PURCHASE REQUEST – WATER PLANT MAINTENANCE SOFTWARE: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve purchasing Silversmith Water Plant Maintenance Software at a cost not to exceed \$15,120.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #21.39 – MONROE COUNTY ROAD COMMISSION – ROAD IMPROVEMENT CONTRACTS 2021: Motion made by Mr. Bryant; seconded by Mr. Rimel to authorize the Township Supervisor and Clerk to sign the Road Improvement Contracts for 2021 as presented. A roll call vote was taken. Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #21.40 – DISCUSSION – RESOLUTION TO ESTABLISH A POLICY REGARDING ACCESSIBILITY OF TOWNSHIP ASSESSOR'S OFFICE: Motion made by Mrs. Ellison; seconded by Mr. Collins to approve the Resolution as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.41 – ELECTION COMMISSION MEMBER: Motion made by Mr. Bryant; seconded by Mr. Klemz to appoint Trustee Chris Collins to the Election Committee to replace Alan VanWashenova. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.42 – CLOSED SESSION – OPEN MEETINGS ACT – SECTION 8D & 8H: Motion made by Mr. Bryant; seconded by Mr. Rimel to go into Closed Session under Open Meetings Act Sections 8d and 8h and to include the Township Attorney and Deputy Clerk. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0. This vote was taken at 4:29 PM.

MOTION #21.43 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE TO REGULAR BOARD MEETING: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the minutes of closed session and to reconvene in open session. A voice vote was taken. Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0. This vote was taken at 5:10 PM.

MOTION #21.44 – RIGHT OF FIRST REFUSAL: Motion made Mr. Collins; seconded by Mr. Carlton to authorize the Township Supervisor to offer the Right of First Refusal as amended on the parcels that were discussed in Closed Session. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.45 – CLOSED SESSION – OPEN MEETINGS ACT – SECTION 8H: Motion made by Mr. Bryant; seconded by Mr. Collins to go into Closed Session under Open Meetings Act Section 8h and to include the Township Attorney, Deputy Clerk and Human Resources Generalist. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0. This vote was taken at 5:13 PM.

MOTION #21.46 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE TO REGULAR BOARD MEETING: Motion made by Mr. Bryant; seconded by Mr. Collins to approve the minutes of closed session and to reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 6:03 PM.

MOTION #21.47 – ORDINANCE ESTABLISHING POWERS OF CONSTABLES: Motion made by Mr. Rimel; seconded by Mr. Carlton to have the first reading of Ordinance Establishing Powers of Constables as amended. A roll call vote was taken. Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #21.48 – EXTEND 3 HOUR MEETING TIME: Motion made by Mr. Bryant; seconded by Mr. Klemz to extend the 3 hour meeting time. A roll call vote was taken. Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #21.49 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mrs. Ellison to adjourn the February 9, 2021 Regular Board Meeting at 7:08 PM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk