

**ALAN (AL) VANWASHENOVA**

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**FRENCHTOWN CHARTER TOWNSHIP**

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**GARY KLEMZ**

**MATT RIMEL**

*TRUSTEES*

**ASSESSING DEPARTMENT**

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**REGULAR TOWNSHIP MEETING MINUTES  
JANUARY 12, 2021**

A Regular Meeting of the Frenchtown Charter Township Board was held via ZOOM on January 12, 2021 at 3:00 PM.

PRESENT:	TRUSTEE ó Matt Rimel
SUPERVISOR ó Al VanWashenova	TRUSTEE ó Chris Collins
CLERK ó Kyle Bryant	TRUSTEE ó Christiaan Carlton
TREASURER ó Julie Ellison	TRUSTEE ó Gary Klemz
TWP ATTORNEY ó Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Assessor, Justin Prybylski; Human Resources Generalist, Meagan Russell; Township Engineer, Mark Mathe; Recreation Director, Phil Coyle; Township Constable, Steve Hyder and 8 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:00 PM.

**CHANGES TO THE AGENDA:** Add 8a, Job Description for Part Time Maintenance position.

**MOTION #21.01 – AGENDA APPROVAL:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the January 12, 2021 as amended. A voice vote was taken. Motion carried 7-0.

**MOTION #21.02 – APPROVAL OF JANUARY 12, 2021 CONSENT AGENDA:** Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a. December 22, 2020 ó Regular Board Meeting Minutes
- b. Invoices Paid between December 23, 2020 to January 8, 2021
- c. Invoices Paid on January 12, 2021

**PUBLIC COMMENT:** None

**MOTION #21.03 – DISCUSSION – RECREATION COMMISSION PROPOSALS:** Motion made by Mr. Rimel; seconded by Mr. Klemz to amend the Kiwanis Hall Leasing Policy and to eliminate the option of renting the Kiwanis Hall ball fields Mondays through Fridays and approve the request of the Director to allow the rental of the ball fields if the hall isn't rented on the weekends at the ballfield pricing proposed by the Director. A roll call vote was taken. Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes. Motion carried 7-0.

**MOTION #21.04 – NEW HIRE DRUG TESTING:** Motion made by Mr. Klemz; seconded by Mr. Carlton to establish drug testing for all new employees effective January 12, 2021. A roll call vote was taken. Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #21.05 – JOB DESCRIPTION FOR PART TIME MAINTENANCE:** Motion made by Mr. Bryant; seconded by Mr. Collins to approve the job description for the Part Time Maintenance of less than 24 hours per week and to advertise the position and include a drug testing requirement for this new position. A roll call vote was taken. Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 7-0.

**MOTION #21.06 – 2021 BOARD APPOINTMENTS:** Motion made by Mrs. Ellison; seconded by Mr. Bryant to approve the 2021 Board Appointments with the changes as discussed. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** None

**MOTION #21.07 – SWITCHING .GOV EMAIL ADDRESSES AND WEBSITE:** Motion made by Mr. Klemz; seconded by Mr. Bryant to approve switching Township email addresses and the Township website to a .gov domain for all Departments as discussed. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

**MOTION #21.08 – PURCHASE REQUEST – FIRE DEPARTMENT CARGO CONTAINMENT SYSTEM:** Motion made by Mr. Klemz; seconded by Mr. Rimel to purchase a cargo containment system for the 2018 Ford Expedition at a cost of \$3,240.00. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #21.09 – ZONING ORDINANCE AMENDMENT:** Motion made by Mr. Klemz; seconded by Mr. Rimel to have the Township Attorney and Zoning Ordinance Committee prepare amendment to Zoning Ordinance Section 4.45.1 (f) and other relevant sections to provide options to allow storage containers or shipping containers as accessory structures with certain modifications and to bring back to the Township Board. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #21.10 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mr. Klemz to adjourn the January 12, 2021 Regular Board Meeting at 5:31 PM. A voice vote was taken. Motion carried 7-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk