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**FRENCHTOWN CHARTER TOWNSHIP**

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**HEDWIG B. KAUFMAN**

**JACK C. LINDQUIST, SR.**

**ALAN (AL) VANWASHENOVA**

**KRAIG A. YOAS**

*TRUSTEES*

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**REGULAR BOARD MEETING MINUTES**

**JULY 23, 2019**

A **Regular Meeting** of the Frenchtown Charter Township Board was held on July 23, 2019 at 7:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Township Constable, Tom Jenkins; Township Auditors, Don McGuire & Christine Ringo and 3 other persons were in attendance.

Supervisor McDevitt declared there was quorum at 7:00 PM.

**CHANGES TO THE AGENDA:** There were no changes to the agenda.

**MOTION#19.186 – APPROVAL OF AGENDA:** Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the agenda as presented. A voice vote was taken. Motion carried 7-0.

**MOTION #19.187 – APPROVAL OF JULY 23, 2019 CONSENT AGENDA:** Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the July 23, 2019 Consent Agenda with two corrections to the minutes as discussed. A roll call vote was taken. Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a) July 9, 2019 . Regular Board Meeting Minutes
- b) Invoices Paid between July 10, 2019 to July 19, 2019
- c) Invoices Paid on July 23, 2019

**PUBLIC COMMENT:** None

**PRESENTATION – AUDITOR’S REPORT FOR 2018:** Ms. Ringo presented the Board with the 2018 Financial Statements.

**MOTION #19.188 – FINANCIAL STATEMENTS FOR YEAR ENDING DECEMBER 31, 2018:** Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to accept and place on file the Financial Statements for the year ending December 31, 2018. A roll call vote was made. Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes. Motion carried 7-0.

**MOTION #19.189 – PUBLIC HEARING – PUBLIC ACT 425:** Motion made Mr. Baker; seconded by Mr. VanWashenova to open the Public Hearing at 7:38 pm. A voice vote was taken. Motion carried 7-0

**PUBLIC HEARING – PUBLIC ACT 425:** The Board discussed the Conditional Transfer of Property. One person thanked the Board for the outcome of this agreement.

**MOTION #19.190:** Motion made by Mr. Yoas; seconded by Mrs. Ellison to close the Public Hearing at 7:45 pm. A voice vote was taken. Motion carried 7-0.

**MOTION #19.191 – PUBLIC ACT 425 CONDITIONAL LAND TRANSFER AGREEMENT:** Motion made by Mr. Baker; seconded by Mr. VanWashenova to approve the conditional land transfer agreement with the City of Monroe as proposed and authorize the Township Clerk and Supervisor to execute the agreement upon expiration of 30 days after the public hearing of the City of Monroe so long as no petition for referendum is filed as to either the former LazyBoy parcel or the Quality Inn parcel. A roll call vote was taken. Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #19.192 – PURCHASE REQUEST – DATABASE SERVER FOR FRENCHTOWN TOWNSHIP:** Motion made by Mrs. Ellison; seconded by Mrs. Kaufman to approve purchasing database server for the Township Hall from Tech Experts at a cost not to exceed \$14,157.62. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

**MOTION #19.193 – PURCHASE REQUEST – SOUND & RECORDING SYSTEM FOR TOWNSHIP’S BOARD ROOM:** Motion made by Mr. McDevitt; seconded by Mr. Lindquist to approve purchasing sound and recording system for the Township Board Room from Telesystems at a cost not to exceed \$8,325.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #19.194 – PURCHASE REQUEST – WINDOWS FOR SUBSTATION:** Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve contracting with RiverBrook Construction to replace windows in the Frenchtown Substation at a cost not to exceed \$3,568.00 with the condition that the contractor provides the Township with proof of the necessary

insurances. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #19.195 – REQUEST – MCISD TO USE FRENCHTOWN LIBRARY COMMUNITY**

**ROOM:** Motion made by Mr. VanWashenova; seconded by Mr. Lindquist to table this item until a representative can come to a Township Board meeting. A voice vote was taken. Motion carried 7-0.

**DISCUSSION – OFFICIAL MEETING ROOM CALENDAR:** The Board discussed the official meeting room calendar.

**MOTION #19.196 – DISCUSSION – RESOLUTION FOR TOWNSHIP OFFICIALS BE NON-PARTISAN CANDIDATES:** Motion made by Mrs. Kaufman; seconded by Mr. Baker to bring a resolution back to the Township Board in support of Non-Partisan candidates for local offices and staggered terms. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

**MOTION #19.197 USE OF FIRE STATION PROPERTY FOR DEDICATION:** Motion made by Mr. Baker; seconded by Mr. VanWashenova to use Fire Station #2 for the Derik Bondy Lake Erie Rescue Fund Dedication Ceremony on August 3, 2019 from 12pm-3pm as requested by the Fire Chief. A voice vote was taken. Motion carried 7-0.

**MOTION #19.198 – CLOSED SESSION:** Motion made by Mrs. Ellison; seconded by Mr. Lindquist to go into Closed Session under Open Meetings Act Section 8 (h) for the purpose of discussing Client/Attorney privileged correspondence and to include Township Attorney and Scott Cabauatan from Republic Services. A roll call vote was taken. Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes. Motion carried 7-0. This vote was taken at 8:43 pm.

Mr. Cabauatan was excused at 10:02 pm.

**MOTION #19.199 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION**

**MINUTES/RECONVENE TO REGULAR BOARD MEETING:** Motion made by Mrs. Kaufman; seconded Mr. VanWashenova to approve the minutes of the closed session and to reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 10:20 pm.

**MOTION #19.200:** Motion made by Mrs. Ellison; seconded by Mr. Yoas to put trash removal and recycling out for bid. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** None

**MOTION #19.201 – ADJOURNMENT:** Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the July 23, 2019 Regular Board Meeting at 10:29 PM. A voice vote was called. Motion carried 7-0.