

JAMES A. McDEVITT

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FRENCHTOWN CHARTER TOWNSHIP

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HEDWIG B. KAUFMAN

JACK C. LINDQUIST, SR.

ALAN (AL) VANWASHENOVA

KRAIG A. YOAS

TRUSTEES

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REGULAR BOARD MEETING MINUTES

JUNE 25, 2019

A **Regular Meeting** of the Frenchtown Charter Township Board was held on June 25, 2019 at 7:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Utility Director, Rich Weirich; Township Constable, Tom Jenkins; Tech Experts, Tom Fox and 9 other persons were in attendance.

Supervisor McDevitt declared there was quorum at 7:00 PM.

CHANGES TO THE AGENDA: Move agenda item #20 to be agenda item #18.

MOTION#19.155 – APPROVAL OF AGENDA: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the agenda as amended. A voice vote was taken. Motion carried 7-0.

MOTION #19.156 – APPROVAL OF JUNE 25, 2019 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mr. Yoas to approve the June 25, 2019 Consent Agenda as presented. A roll call vote was taken. Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a) June 11, 2019 . Regular Board Meeting Minutes
- b) Invoices Paid between June 12, 2019 thru June 21, 2019
- c) Invoices Paid on June 25, 2019

PUBLIC COMMENT: One person questioned the status of enforcement on a blight complaint. One person questioned Bethany Baptist Church weed letter that they received.

MOTION #19.157 - REMOVE FROM TABLE – REQUEST APPOINTMENT –

COMPENSATION COMMISSION, JOHN LIETO: Motion made by Mrs. Ellison; seconded by Mr. Yoas to remove this from table. A voice vote was taken. Motion carried 7-0.

MOTION #19.158 – REQUEST APPOINTMENT – COMPENSATION COMMISSION, JOHN

LIETO: Motion made Mrs. Kaufman ; seconded by Mr. Lindquist to appoint John Lieto to the Salary Compensation Commission to fill the term of Patricia Amolsch that expires on December 31, 2021. A roll call vote was taken. Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #19.159 – REQUEST UPGRADE – FRENCHTOWN CHARTER TOWNSHIP WEBSITE:

Motion made by Mrs. Kaufman; seconded by Mr. Yoas to contract with Tech Experts for the upgrade to the Township website at a cost not to exceed \$4,300.00 with certain features of the website to be determined at a later date. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes. Motion carried 7-0.

MOTION #19.160 – EDUCATION REQUEST – 360 WATER TRAINING:

Motion made by Mr. VanWashenova; seconded by Mr. Baker to allow the Utility Director to enroll in an online drinking water courses offered by EGLE at a cost not to exceed \$300.00. A roll call vote was taken. Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. Yoas-Yes. Motion carried 7-0.

MOTION #19.161 – DISCUSSION – WATER TOWER STEM PAINTING – WATER

DEPARTMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to approve painting the water tower including painting the stem and 1/3 up the tank with solid blue on Water Tower #1 at an additional cost not to exceed \$6,500.00. A roll call vote was taken. Mr. Yoas-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #19.162 – PURCHASE REQUEST – DESKTOP COMPUTERS – WATER

DEPARTMENT: Motion made by Mr. Yoas; seconded by Mr. VanWashenova to approve purchasing 2 desktop computers from Tech Experts for the Water Department at a cost not to exceed \$1,663.34. A roll call vote was taken. Mr. Baker-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #19.163 – DISCUSSION – ROOF REPAIRS FOR WATER TREATMENT PLANT:

Motion made by Mr. Baker; seconded by Mrs. Ellison to approve contracting with Remer Construction to repair the roof at the Water Treatment Plant at a cost not to exceed \$3,700.00. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

MOTION #19.164 – EDUCATION EXPENSE REQUEST – ASSESSING DEPARTMENT –

MAUREEN QUINN: Motion made by Mr. Baker; seconded by Mrs. Ellison to approve the request for Maureen Quinn to take the Michigan Certified Assessing Officer program at a cost not to exceed \$1,830.45 with the understanding that if she were to leave her employment within 5 years

of the class she would have to reimburse all costs. A roll call vote was taken. Mr. Yoas-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

MOTION #19.165 – PROJECT QUOTATION – HVAC SYSTEM – DIXIE LIBRARY: Motion made by Mrs. Ellison; seconded by Mr. Lindquist to approve contracting with JDRM Engineering, Inc. as detailed in the project quotation dated June 13, 2019 for assessment of the HVAC system as the Dixie Library at a cost not to exceed \$1,500.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

MOTION #19.166 – RESOLUTION AMENDING 2019 GENERAL FUND BUDGET: Motion made by Mr. Yoas; seconded by Mr. VanWashenova to adopt the resolution approving the transfer of \$30,000.00 from the General Fund Fund balance to line item #101-266-825.000. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Baker-yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

MOTION #19.167 – DISCUSSION – CONDITIONAL TRANSFER OF PROPERTIES – ACT 425 – CITY OF MONROE AND FRENCHTOWN CHARTER TOWNSHIP: Motion made by Mr. Baker; seconded by Mr. VanWashenova to schedule a public hearing once the City of Monroe approves the proposed draft contract language. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes. Motion carried 7-0.

Supervisor McDevitt asked if there were any Public Comments before going into Closed Session. **PUBLIC COMMENT** One person questioned road construction issues on N Telegraph Road.

MOTION #19.168 – CLOSED SESSION: Motion made by Mr. Yoas; seconded by Mrs. Ellison to go into Closed Session under Open Meetings Act Section 8 (h) for the purpose of discussing Client/Attorney privileged correspondence and to include Township Attorney and Deputy Clerk. A roll call vote was taken. Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes. This vote was taken at 8:41 pm.

MOTION #19.169 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE TO BOARD WORKSHOP MEETING: Motion made by Mr. Baker; seconded Mrs. Ellison to approve the minutes of the closed session and to reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 9:07 pm.

MOTION #19.170 – DISCUSSION – PARTNERSHIP STUDY FOR EXPANDING BIKE LOOP TRAIL: Motion made by Mr. McDevitt; seconded by Mr. Lindquist to approve studying the feasibility of expanding the Monroe Area Loop Bike Trail in partnership with the City of Monroe, Monroe Charter Township and the Monroe County Road Commission at a cost not to exceed \$2,269.00. A roll call vote was taken. Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Baker-No; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes. Motion carried 6-1.

MOTION #19.171 – REMOVE FROM TABLE – DISCUSSION – DEPUTY POSITIONS: Motion made by: Mr. Baker; seconded by Mr. VanWashenova to remove this item from table. A voice vote was taken. Motion carried 7-0.

MOTION #19.172 – DISCUSSION – DEPUTY POSITIONS: Motion made by Mr. Baker; seconded by Mr. Lindquist to approve the following job descriptions: clerical position in Clerk's office, clerical position in Treasurer's office, Deputy Clerk and Deputy Treasurer positions as presented, with the positions of Deputy Clerk and Deputy Treasurer to be compensated \$9,000.00 per year with the understanding that if a Deputy position is filled by a person who is not a full time clerical employee with the Township, that the compensation shall be \$4,500.00 per year. In such instance in which a deputy is not also a full time clerical employee, in the unexpected and extended absence of the elected official, the Deputy shall also be compensated the year 10 clerical rate with no fringe benefits. Retroactive pay back to April 23, 2019 for the current Deputy Clerk & Treasurer. A roll call vote was taken. Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #19.173 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mr. Baker to adjourn the June 25, 2019 Regular Board Meeting at 10:57 PM. A voice vote was called. Motion carried 7-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk