

FRENCHTOWN CHARTER TOWNSHIP LAND COMBINATION/ LAND SPLIT CHECKLIST

2744 Vivian Road, Monroe, Michigan 48162
Assessing Department 734-242-8588 Building Department 734-242-5900

The following documentation must be submitted prior to processing a request for combination or split of land in the township.

- Letter of Authorization and Application for Land Combination/Land Division completed by the property owner(s)
- Township Fees:
\$100.00 for each parcel reviewed
- A copy of the Deeds for the properties being combined or split
- For parcels outside of a platted subdivision or condominium, applicants must submit a legal survey with the surveyors seal showing the newly proposed parcel with detailed legal description of new parcel and all parcels being combined or split, including any remainder parcels. Any structures on the properties must be indicated on the survey. (4 copies are required)
- Land Combination/Split tax certification from Monroe County Treasurer meeting requirements of Section 7H of the Township Land Division and Combination Ordinance.
- IMPORTANT:** Are there any parcels that are included in a mortgage: Yes No
If Yes, please attach a letter of approval from your mortgage company relating to this request to combine.

NOTE: It is your responsibility to ensure that the Township has all information necessary to review your combination or split request.