

**ALAN (AL) VANWASHENOVA**

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**FRENCHTOWN CHARTER TOWNSHIP**

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**CHRISTIAAN CARLTON**

**CHRIS COLLINS**

**GARY KLEMZ**

**MATT RIMEL**

*TRUSTEES*

**ASSESSING DEPARTMENT**

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**BOARD WORKSHOP MEETING MINUTES  
MARCH 15, 2022**

A Regular Meeting of the Frenchtown Charter Township Board was held on March 15, 2022 at 2:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy - EXCUSED	

Deputy Clerk, Jessica Burt; Utility Director, Richard Weirich; Township Engineer, Mark Mathe; Tech Experts, Thomas Fox; Stevens Disposal, Kevin Shipman and 5 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 2:00 PM.

**CHANGES TO THE AGENDA:** Remove Agenda item 12, replace it with Lt firefighter retirement, add 14A Kiwanis Hall and 14B Closed session under Open Meetings Act 8d.

**MOTION #22.91 – AGENDA APPROVAL:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the March 15, 2022 agenda as amended. A voice vote was taken. Motion carried 7-0.

**MOTION #22.92 – APPROVAL OF MARCH 15, 2022 CONSENT AGENDA:** Motion made by Mr. Ellison seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a. March 8, 2022 – Regular Board Meeting Minutes
- b. March 10, 2022 – Special Meeting Minutes
- c. Invoices paid between March 9, 2022 to March 11, 2022
- d. Invoices to be Paid on March 15, 2022
- e. Arcade License – Claw Kicker

**PUBLIC COMMENT:** None

**PRESENTATION – STEVEN’S UPDATES AND TIME CHANGE REQUEST:** Kevin Shipman from Steven’s Disposal gave a presentation to the Board regarding the changes they would like to make.

**MOTION #22.93 - DISCUSSION – ONLINE AGENDA SYSTEM:** Motion made by Mr. Rimel; seconded by Mrs. Ellison to allow spending up to \$1,000.00 for two (2) laptops for online agenda system. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**PRESENTATION – UNIFIRST – UNIFORMS AND FLOOR MATS:** Unifirst gave a presentation to the Board regarding uniforms and mats.

**MOTION #22.94 - RENEWAL REQUEST – SERVICE AGREEMENT CRG ELECTRIC LLC - GENERATOR:** Motion made by Mr. Bryant; seconded by Mr. Rimel to approve \$1,900.00 for Township generator maintenance. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**MOTION #22.95 - RETIREMENT LETTER FOR JEREMY FARKAS:** Motion made Mr. Collins; seconded by Mr. Klemz to accept and place on file the retirement letter from Firefighter Lieutenant Jeremy Farkas with an effective day of March 18, 2022. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**MOTION #22.96 - ADOPTION – AMENDING SAFE DEPOSIT RESOLUTION:** Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the 2022 Safe Deposit Resolution. A roll call vote was taken. Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #22.97 - DISCUSSION – FRENCHTOWN CENTER DRIVE SAD:** Motion made by Mr. Rimel; seconded by Mr. Bryant to approve the Resolution Tentatively Declaring Intent to Create Special Assessment District for Road Improvements for Frenchtown Center Drive and to approve 10 years at 5.25% interest rate. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**MOTION #22.98 – KIWANIS HALL:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve amending the Kiwanis Hall leasing policy to approve allowing half day rental of 5 hours, Monday thru Thursday at a rental rate \$100.00 plus \$100.00 deposit. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** None

**MOTION # 22.99 - CLOSED SESSION UNDER OPEN MEETINGS ACT SECTION 8d:** Motion made by Mr. Bryant; seconded by Mr. Carlton to go into Closed Session under Open Meetings Act Section 8d. A roll call vote was taken. This roll call vote was taken. Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. This vote was taken at 3:25 pm.

**MOTION #22.100 - ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE TO WORKSHOP MEETING:** Motion made by Mr. Rimel; seconded by Mr. Bryant to approve closed session minutes. A voice vote was taken. Motion carried 7-0. This vote was taken at 3:30 pm

**MOTION 22.101:** Motion made by Mr. Carlton; seconded by Mr. Rimel to authorize the Township Attorney to proceed with a purchase agreement with the terms as discussed and authorize the Township Clerk and Supervisor to sign the proposed purchase agreement and to authorize Mannik & Smith to conduct a Phase I environmental assessment at a cost not to exceed \$2,500.00 upon acceptance of the Purchase Agreement by Seller. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** None

**MOTION #22.102 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to adjourn the March 15, 2022 Board Workshop Meeting at 3:45 PM. A voice vote was taken. Motion carried 7-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk: