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FRENCHTOWN CHARTER TOWNSHIP

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BOARD WORKSHOP MEETING MINUTES
MARCH 17, 2020

A **Board Workshop Meeting** of the Frenchtown Charter Township Board was held on March 17, 2020 at 10:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE ó Al VanWashenova
SUPERVISOR ó Jim McDevitt	TRUSTEE ó Jack Lindquist, Sr.
CLERK ó Kyle Bryant	TRUSTEE ó Kraig Yoas
TREASURER ó Julie Ellison	TRUSTEE ó Hedwig Kaufman
TWP. ATTORNEY ó Kerry Bondy	

Deputy Clerk, Jessica Burt; Human Resources Generalist, Meagan Russell; Utility Director, Richard Weirich; Building Official, Joe Lehmann and 3 other persons were in attendance.

Supervisor McDevitt declared there was quorum at 10:00 AM.

CHANGES TO THE AGENDA: Add Agenda item 10A, Resignation letter of Chris Collins and add Agenda 13A, Discussion on removing ballot proposals from May 5, 2020 election.

MOTION #20.62 – AGENDA APPROVAL: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the March 17, 2020 Agenda as amended. A voice vote was taken. Motion carried 7-0.

MOTION #20.63 – APPROVAL OF MARCH 17, 2020 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mr. Yoas to approve the March 17, 2020 Consent Agenda with corrections to minutes as discussed. A roll call vote was taken. Mr. McDevitt-Yes; Mr. Bryant-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a) February 19, 2020 ó Regular Board Meeting Minutes
- b) February 25, 2020 ó Regular Board Meeting Minutes
- c) Invoice Paid between February 26, 2020 to March 13, 2020
- d) Invoices Paid on March 17, 2020
- e) Arcade License ó Family & Friends Funland
- f) Ice Cream Vendor License ó Angela Pidgeon

PUBLIC COMMENT: InSite Real Estate Group addressed the Board regarding the former Nike Missile base

and would like to initiate talks with the Board regarding the proposed development.

MOTION #20.64 – REQUEST TO HIRE – RECREATION DIRECTOR, WATER DISTRIBUTION AND WATER PLANT OPERATOR: Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the hiring of 3 proposed positions contingent upon the 3 applicants having satisfactory background checks and approved physicals for the two Water Department employees. A roll call vote was taken. Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Bryant-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #20.65 – DISCUSSION – HIRE PAID ON CALL POSITION: Motion made by Mrs. Ellison; seconded by Mrs. Kaufman to hire Daniel Reaume as a Fire Department Paid on Call employee as requested by the Fire Chief. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Bryant-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #20.66 – RESIGNATION LETTER – ELIZABETH MURPHY, ASSESSING CLERICAL: Motion made by Mr. Yoas; seconded by Mrs. Ellison to accept Elizabeth Murphy's notice of retirement with her last day being April 20, 2020 with her remaining vacation days to be paid out through April 30th. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

MOTION #20.67 – RESIGNATION LETTER – CHRIS COLLINS: Motion made by Mr. VanWashenova; seconded by Mr. Yoas to accept Chris Collins resignation letter and to send a Thank You letter for his service and to advertise for the position. A roll call vote was taken. Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #20.68 – DISCUSSION – CORONAVIRUS (COVID-19)/BOARD MEETINGS: Motion made by Mr. Yoas; seconded by Mr. Bryant to cancel the March 24th, 2020 Township Board meetings and to set a special Township Board meeting for April 7, 2020 at 10:00AM. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes. Motion carried 7-0.

MOTION #20.69 - DISCUSSION – CORONAVIRUS (COVID-19)/TOWNSHIP HALL CLOSURE : Motion made by Mrs. Ellison; seconded by Mr. VanWashenova to close the Township offices to the Public effective March 18, 2020 except to essential personnel as determined by Department Heads, with the understanding that Township employees are to self-quarantine at home and to be available during scheduled working hours with the possibility of a Department Head calling employee into work and to allocate pandemic pay for employees for the period of the closure being March 18, 2020 with a return to work date of April 9, 2020. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. Bryant-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

MOTION #20.70 - DISCUSSION – CORONAVIRUS (COVID-19)/OTHER TOWNSHIP MEETINGS : Motion made by Mr. Yoas; seconded by Mr. Bryant to cancel all meetings and committee meetings until and including April 8, 2020. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. Bryant-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #20.71- DISCUSSION – CORONAVIRUS (COVID-19)/RECREATION: Motion made by Mr.

McDevitt; seconded by Mr. Baker to postpone all Recreational activities until and including April 8, 2020, that is including Baseball and Softball programs and to close playscapes. A roll call vote was taken. Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

MOTION #20.72 – PAYMENT OF BILLS: Motion made by Mr. Bryant; seconded by Mrs. Kaufman to authorize the Township Clerk to pay the bills until April 14, 2020. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Bryant-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes. Motion carried 7-0.

MOTION #20.73 – DISCUSSION – 2020 NOXIOUS WEED & GRASS CONTROL ENFORCEMENT CONTRACT: Motion made by Mr. Yoas; seconded by Mr. VanWashenova to approve the 2020 Noxious Weed & Grass Control Enforcement Contract renewal with Jackø Lawn Service as recommended by the Building Official. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Bryant-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

MOTION #20.74 – RESOLUTION TO ADOPT MILLAGE RENEWAL BALLOT PROPOSALS – LAKE ERIE TRANSIT CORPORATION: Motion made by Mrs. Kaufman; seconded by Mr. Bryant to adopt the Resolution to Adopt Millage Ballot language for Lake Erie Transit. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Bryant-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #20.75 – RESOLVE TO REMOVE FIRE BALLOT PROPOSALS FROM MAY ELECTION: Motion made by Mr. Yoas; seconded by Mrs. Ellison to remove the two Fire Department ballot proposals from the May 5, 2020 election. A roll call vote was taken. Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #20.76 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the March 17, 2020 Workshop Board Meeting at 1:05 PM. A voice vote was called. Motion carried 7-0.

James A. McDevitt-Supervisor

Kyle Bryant-Clerk