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**REGULAR TOWNSHIP MEETING MINUTES
MARCH 9, 2021**

A Regular Meeting of the Frenchtown Charter Township Board was held via ZOOM on March 9, 2021 at 3:00 PM.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Assessor, Justin Prybylski; Human Resources Generalist, Meagan Russell; Township Engineer, Mark Mathe and 16 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:00 PM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #21.72 – AGENDA APPROVAL: Motion made by Mrs. Ellison; seconded by Mr. Bryant to approve the March 9, 2021 as presented. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.73 – APPROVAL OF MARCH 9, 2021 CONSENT AGENDA: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. February 24, 2021 – Regular Board Meeting Minutes
- b. Invoices Paid between February 24, 2021 to March 5, 2021
- c. Invoices Paid on March 9, 2021

PUBLIC COMMENT: One person regarding his request for a repeal of the Marihuana Prohibition Ordinance.

MOTION #21.74 – PURCHASE REQUEST – PHONE SERVICE: Motion made by Mr. Rimel; seconded by Mr. Klemz to approve the purchase agreement dated February 26th, 2021 with Executone for phone service at the Township Hall, Fire Departments and Water Department. A roll call vote was taken. Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #21.75 – PURCHASE REQUEST – HIGH SPEED TABULATOR: Motion made by Mr. Klemz; seconded by Mr. Collins to approve purchasing a High Speed Tabulator from Dominion Voting at a cost not to exceed \$44,793.00 with an annual license fee of \$900.00. A roll call vote was taken. Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #21.76 – APPOINTMENT – AUDITOR SERVICES - REHMANN: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve entering into Auditing Services agreement with Rehmman for 2021 as proposed in the February 5th, 2021 Proposal to Audit Financial Statements for the Year Ended 12/31/2020. A roll call vote was taken. Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.77 – PURCHASE REQUEST – WATER METERS: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve purchasing of water meters from Badger Meter Co at a cost not to exceed \$19,966.50. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.78 – PURCHASE REQUEST – CAMERA SYSTEM FOR PARKS: Motion made by Mr. Bryant; seconded by Mr. Klemz to table this item for more information. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #21.79 – DISCUSSION – 2ND READING CONSTABLE ORDINANCE NO. 233: Motion made by Mr. Collins; seconded by Mr. Klemz to approve the 2nd reading and adoption of Constables Ordinance No. 233. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.80 – MONROE COUNTY ROAD IMPROVEMENTS CONTRACT 2021 – DUST CONTROL: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the Monroe County Road Commission contract for Dust Control at a cost not to exceed \$23,150.00 and authorize the Township Supervisor and Clerk to sign the contract. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #21.81 – DISCUSSION – 2020 PLANNING COMMISSION ANNUAL REPORT: Motion made by Mr. Bryant; seconded by Mr. Klemz to accept and place on file the 2020 Planning Commission Annual Report. A roll call vote was taken. Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #21.82 – DISCUSSION – MONROE CONSERVATION DISTRICT GRANT: Motion made by Mr. Rimel; seconded by Mr. Collins to approve the Township offering in-kind services by providing a representative totaling \$1,000.00 of man hours for a proposed Monroe Conservation District Grant and to authorize the Supervisor to provide correspondence to the District regarding same. A roll call vote was taken. Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.83 – MDOT LOCAL BRIDGE GRANT: Motion made by Mr. Rimel; seconded by Mr. Carlton to adopt the Resolution and approve spending the remaining costs for the Local Bridge grant of up to 5% (\$235,000.00) of the bridge construction costs and design, construction oversight, inspection and testing for the bridge at War Road and Stony Creek. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.84 – PURCHASE REQUEST – ULTIMATE KRONOS GROUP PAYROLL SYSTEM: Motion made by Mrs. Ellison; seconded by Mr. Collins to approve purchasing Ultimate Kronos Payroll System

with a date of implementation to be determined. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #21.85 – HIRING REQUEST – PERMANENT PART TIME MAINTENANCE – NICHOLAS DALFONSO: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve hiring Nicholas Dalfonso for the Permanent Part Time Maintenance position with a 90 probationary period and with the understanding that he can start employment after meeting all pre-employment testing and other requirements. A voice vote was taken. Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #21.86– ADDITIONAL INFORMATION FOR MOTION #21.85/PERMANENT PART TIME MAINTENANCE POSITION: Motion made Mr. Bryant; seconded by Mrs. Ellison to approve the Permanent Part Time Maintenance position starting pay at \$16.35 and for a maximum of 24 hours per week. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #21.87 – TERMINATION OF OTHER CLEANING SERVICES: Motion made by Mr. Bryant; seconded by Mrs. Ellison to authorize the Township Supervisor to issue a letter of termination of agreement to TLC Cleaning Services as soon as the Permanent Part Time Maintenance is able to commence employment. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #21.88 – LETTER OF RESIGNATION – MEAGAN RUSSELL, HUMAN RESOURCES: Motion made by Mr. Rimel; seconded by Mr. Carlton to accept the letter of resignation and to thank her for her service to the Township with an effective date of March 12, 2021. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #21.89 – RECREATION PROGRAMS: Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the Recreation program starting their summer programs with the understanding that they are to follow all executive orders from the Governor and MDHHS and proper protocols regarding COVID 19. A roll call vote was taken. Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #21.90 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mrs. Ellison to adjourn the March 9, 2021 Regular Board Meeting at 5:08 PM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk