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**FRENCHTOWN CHARTER TOWNSHIP**

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**HEDWIG B. KAUFMAN**

**JACK C. LINDQUIST, SR.**

**ALAN (AL) VANWASHENOVA**

**KRAIG A. YOAS**

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**ASSESSING DEPARTMENT**  
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**REGULAR BOARD MEETING MINUTES**  
**MAY 26, 2020**

A **Regular Meeting** of the Frenchtown Charter Township Board was held on May 26, 2020 at 7:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE ó Al VanWashenova
SUPERVISOR ó Jim McDevitt	TRUSTEE ó Jack Lindquist, Sr.
CLERK ó Kyle Bryant	TRUSTEE ó Kraig Yoas
TREASURER ó Julie Ellison	TRUSTEE ó Hedwig Kaufman
TWP. ATTORNEY ó Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Human Resources Generalist, Meagan Russell; Township Attorney, Fred Lucas; Township Constable, Tom Jenkins; Attorney for Insite Real Estate, Phil Goldsmith and 1 other person were in attendance.

Supervisor McDevitt declared there was quorum at 7:00 pm.

**CHANGES TO THE AGENDA:** Add 10A, Extension of Assessor's Employment contract until July 31, 2020.

**MOTION #20.130 – AGENDA APPROVAL:** Motion made by Mrs. Kaufman; seconded by Mr. Lindquist to approve the May 26, 2020 Agenda as amended. A voice vote was taken. Motion carried 6-0.

**MOTION #20.131 – APPROVAL OF MAY 26, 2020 CONSENT AGENDA:** Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to approve the May 26, 2020 Consent Agenda. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Bryant-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes. Motion carried 6-0.

**CONSENT AGENDA:**

- a) May 19, 2020 ó Board Workshop Meeting Minutes
- b) Invoices Paid from May 20, 2020 to May 22, 2020

**PUBLIC COMMENT:** Mrs. Russell updated the Board on the status of the Governor's Stay at Home order.

**MOTION #20.132:** Motion made by Mr. Yoas; seconded by Mr. Bryant to have the Township Supervisor and Attorney draft a letter to Governor Whitmer supporting several commissioner requests to remove Monroe County from the Detroit area when referring to COVID-19. A voice vote was taken, Motion carried 6-0.

Mr. VanWashenova was seated at 7:06 pm.

**MOTION #20.133 – RETIREMENT REQUEST – FIREFIGHTER, CAPTAIN JAMES W. HEMWALL:**

Motion made by Mr. VanWashenova; seconded by Mr. Lindquist to place Captain James Hemwall's retirement notice on file and to issue a letter of thanks to him for his years of service to the Township and to direct the Supervisor and HR to process any worker's compensation claim through the Worker's Compensation Bureau. A roll call vote was taken. Mr. Bryant-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

**MOTION #20.134 – PURCHASE REQUEST – SUTPHEN CUSTOM PUMPERS:**

Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the payment to Sutphen Custom Pumpers from the General Fund at a cost not to exceed \$1,167,492.76 with the understanding that the Township Attorney will bring back a Proposed Budget Amendment to the Fire Fund and a proposed Resolution with loan repayment terms by Fire Fund to General Fund at the first June Board meeting. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #20.135 – 1<sup>ST</sup> READING OF ORDINANCE AMENDMENT NO. 218-1 – FLOODPLAIN**

**MANAGEMENT PROVISIONS:** Motion made by Mr. Yoas ; seconded by Mr. Bryant to have the 1<sup>st</sup> reading of Ordinance Amendment No. 218-1 regarding Floodplain Management Provisions. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

**MOTION 20.136 – EXTENSION OF ASSESSOR'S EMPLOYMENT CONTRACT UNTIL JULY 31, 2020:**

Motion made by Mrs. Ellison; seconded by Mr. Bryant to approve extending the Township Assessor's employment contract until July 31, 2020. A roll call vote was taken. Mr. Mcdevitt-Yes; Mr. Bryant-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes. Motion carried 7-0.

Supervisor McDevitt asked for Public Comment prior to Closed Session.

**PUBLIC COMMENT:** None

**MOTION #20.137 – CLOSED SESSION:**

Motion made by Mr. Bryant; seconded by Mrs. Ellison to go into Closed Session under Open Meetings Act Section 8 (h) & (e) and to include Deputy Clerk and Township Attorneys Bondy and Lucas. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Bryant-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes. Motion carried 7-0. This vote was taken at 7:45 pm.

**MOTION #20.138 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION**

**MINUTES/RECONVENE TO REGULAR BOARD MEETING:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the minutes of the closed session and to reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 9:22 pm.

**MOTION #20.139 – CONSENT JUDGMENT:**

Motion by Mr. Bryant; seconded by Mrs. Ellison to approve the proposed Consent Judgment between InSite Real Estate and the Township with the revisions as discussed with the attorneys. A roll call was taken. Mrs. Kaufman-No; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 6-1.

**MOTION #20.140 – AUTHORIZATION TO PAY BILLS THROUGH JUNE 12, 2020:**

Motion made by Mr. Bryant; seconded by Mr. Lindquist to authorize the Township Clerk to pay bills through June 12, 2020. A roll call vote was taken. Mr. Bryant-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; McDevitt-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** None

**MOTION #20.141 – ADJOURNMENT:** Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the May 26, 2020 Regular Board Meeting at 9:35 PM. A voice vote was called. Motion carried 7-0.

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James A. McDevitt-Supervisor

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Kyle Bryant-Clerk