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FRENCHTOWN CHARTER TOWNSHIP

2744 Vivian Road - Monroe, Michigan 48162-9249 - (734) 242-3282

HEDWIG B. KAUFMAN
JACK C. LINDQUIST, SR.
ALAN (AL) VANWASHENOVA
KRAIG A. YOAS
TRUSTEES
ASSESSING DEPARTMENT
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REGULAR BOARD MEETING MINUTES
DECEMBER 11, 2018

A **Regular Meeting** of the Frenchtown Charter Township Board was held on December 11, 2018 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova - EXCUSED
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Utility Director, Rich Weirich; Building Official, Joe Lehmann; Township Planning Consultant, Mario Ortega and 1 other person were in attendance.

Supervisor McDevitt declared there was a quorum at 3:00 pm and asked those in attendance to observe a moment of silence for the passing of Trustee Al VanWashenova's sister.

CHANGES TO THE AGENDA: The following changes were made: 1) Item #10 is not a conditional zoning request 2) Item #11 is a 1st Reading and to add the agenda items #13A, water easement and #23 Fire Department Cabinet purchase request and to adjust the numbering thereafter.

MOTION #18.337 – AGENDA APPROVAL: Motion made by Mrs. Kaufman; seconded by Mr. Baker to approve the December 11, 2018 Agenda as amended. A voice vote was taken. Motion carried 6-0.

MOTION #18.338 – APPROVAL OF DECEMBER 11, 2018 CONSENT AGENDA: Motion made by Mrs. Kaufman; seconded by Mr. Yoas to approve the December 11, 2018 Consent Agenda as presented. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes. Motion carried 6-0.

CONSENT AGENDA:

- a) November 27, 2018 . Regular Board Meeting Minutes
- b) Invoices Paid between November 28, 2018 to December 7, 2018
- c) Invoices paid on December 11, 2018
- d) Peddler's License . DBA: Edward Jones . Applicant: Mark A. Wilks

PUBLIC COMMENT: None

MOTION #18.339 – PUBLIC HEARING – 2019 PROPOSED BUDGET: Motion made by Mrs. Ellison; seconded by Mr. Yoas to open the Public Hearing. This vote was taken at 3:05 pm. A voice vote was taken. Motion carried 6-0.

DISCUSSION – PROPOSED BUDGET: There were no comments from the public.

MOTION #18.340: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to close the Public Hearing. This vote was taken at 3:16 pm. A voice vote was taken. Motion carried 6-0.

MOTION #18.341 – REMOVE FROM TABLE – REQUEST TO REMOVE CONDITION FROM STONEY CREEK MANOR/FINAL PRELIMINARY PLAT: Motion made by Mr. Baker; seconded by Mrs. Kaufman to remove from table. A voice vote was taken. Motion carried 6-0.

MOTION #18.342 - REQUEST TO REMOVE CONDITION FROM STONEY CREEK MANOR/FINAL PRELIMINARY PLAT: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to remove the fire hydrant condition from the Stoney Creek Manor Final Preliminary Plat based on the reports from the Fire Chief and Township Engineer. A roll call vote was taken. Mr. Yoas-No; Mr. Baker-No; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes. Motion carried 4-2.

MOTION #18.343 – 2ND READING – ZONING ORDINANCE MAP AMENDMENT NO. 200-139 – 2903 VIVIAN ROAD: Motion made by Mr. Yoas; seconded by Mr. Lindquist to have the second reading and adoption of Zoning Ordinance Amendment No. 200-139, rezoning request of 2903 Vivian Road from A, Agricultural to R1D, Single Family Residential. A roll call vote was taken. Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes. Motion carried 6-0

MOTION #18.344 – REMOVE FROM TABLE – 1ST READING – AMEND ZONING ORDINANCE NO. 200-137, ARTICLE 4.00: Motion made by Mr. Yoas; seconded by Mr. Baker to remove from table. A voice vote was taken. Motion carried 6-0.

MOTION #18.345 – 1ST READING – AMEND ZONING ORDINANCE NO. 200-137, ARTICLE 4.00: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to have the 1st reading of Zoning Ordinance Amendment No. 200-137 regarding accessory structures. A roll call vote was taken. Mr. Yoas-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #18.346 – DISCUSSION – CAPITAL IMPROVEMENT PLAN – WATER DEPARTMENT: Motion made by Mr. McDevitt; seconded by Mr. Lindquist to adopt and place on file the 2019 Water Department Capital Improvement Plan. A roll call vote was taken. Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #18.347 – PURCHASE REQUEST – TURBIDIMETER – WATER DEPARTMENT:

Motion made by Mr. Baker; seconded by Mr. Yoas to approve the purchase for 13 Turbidimeters from Hach Company at a cost not to exceed \$52,487.50. A roll call vote was taken. Mr. McDevitt-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes. Motion carried 6-0.

MOTION #18.348 – WATER EASEMENT:

Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to approve up to \$2,000.00 in reimbursement for legal fees for Spirit Master Funding in order to secure a water main easement as requested by the Utility Director. A roll call vote was taken. Mr. Baker-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes. Motion carried 6-0.

MOTION #18.349 – PURCHASE REQUEST – SURFACE PRO PENS – WATER DEPARTMENT:

Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the purchase of eight Microsoft Surface Pro Pens from Walmart at a cost not to exceed \$633.28. A roll call vote was taken. Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes. Motion carried 6-0.

MOTION #18.350 – PURCHASE REQUEST – SURFACE PRO PENS & KEYBOARDS –

BUILDING DEPARTMENT: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the purchase of three Microsoft Surface Pro Keyboards and Pens for the Building Department from Walmart at a cost not to exceed \$552.45. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes. Motion carried 6-0.

MOTION #18.351 – DISCUSSION – DEPUTY SHERIFFS FOR FRENCHTOWN CHARTER

TOWNSHIP: Motion made by Mr. McDevitt; seconded by Mr. Lindquist to approve the Agreement with Monroe County Sheriff's Office as proposed. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #18.352 – REQUEST – RESOLUTION AMENDING RESOLUTION REGARDING

LOAN OF FUNDS TO RESORT DISTRICT AUTHORITY: Motion made by Mrs. Ellison; seconded by Mr. Yoas to adopt the Resolution Amending Resolution Regarding Loan of Funds to the Township Resort District Authority. A roll call vote was taken. Mr. Baker-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes. Motion carried 6-0.

MOTION #18.353 – REQUEST – 2019 EMPLOYEE WAGE & SALARY SCHEDULE:

Motion made Mr. Baker; seconded Mrs. Ellison to table this item until the Board can be given a copy of all the changes that were made. A voice vote was taken. Motion carried 6-0.

MOTION #18.354 – 2019 BUDGET ADOPTION AND GENERAL APPROPRIATIONS ACT

RESOLUTION: Motion made by Mr. Lindquist; seconded by Mr. Yoas to adopt the 2019 Budget Adoption and General Appropriations Act Resolution. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Kaufman-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes. Motion carried 6-0.

MOTION #18.355 – 2019 APPOINTMENTS – PROFESSIONAL CONSULTANTS, BOARDS, COMMITTEES AND COMMISSIONS: Motion made by Mrs. Kaufman; seconded by Mr. Lindquist to approve the Township Supervisor recommendations for the 2019 Appointments as corrected. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. Baker-Yes. Motion carried 6-0.

MOTION #18.356 – 2019 BUDGET ADMINISTRATION RESOLUTION: Motion made by Mrs. Ellison; seconded by Mr. Lindquist to adopt the 2019 Budget Administration Resolution with one correction as discussed. A roll call vote was made. Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes. Motion carried 6-0.

MOTION #18.357 – 2019 TOWNSHIP MEETING SCHEDULE: Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the 2019 Township meeting schedule with the change as discussed. A roll call vote was made. Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #18.358 – PURCHASE REQUEST – DESK – FIRE DEPARTMENT: Motion made by Mrs. Kaufman; seconded by Mrs. Ellison to approve the Fire Chief's recommendation to purchase a computer desk at a cost not to exceed \$2,146.00. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #18.359 – DISCUSSION – ANNUAL BOAT REPORT – FIRE DEPARTMENT: Motion made by Mr. Baker; seconded by Mrs. Ellison to accept and place on file the 2018 Frenchtown Charter Township Rescue Boat Report. A voice vote was taken. Motion carried 6-0.

PUBLIC COMMENT: None

MOTION #18.360 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the December 11, 2018 Regular Board Meeting at 5:48 PM. A voice vote was called. Motion carried 6-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk