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**FRENCHTOWN CHARTER TOWNSHIP**

2744 Vivian Road - Monroe, Michigan 48162-9249 - (734) 242-3282

**HEDWIG B. KAUFMAN**  
**JACK C. LINDQUIST, SR.**  
**ALAN (AL) VANWASHENOVA**  
**KRAIG A. YOAS**  
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**BOARD WORKSHOP MEETING MINUTES**  
**DECEMBER 18, 2018**

A **Board Workshop Meeting** of the Frenchtown Charter Township Board was held on December 18, 2018 at 10:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Utility Director, Rich Weirich and Salary & Benefits Specialist, Michelle Affholter-Ulrich were present.

Supervisor McDevitt declared there was quorum at 10:00 AM.

**CHANGES TO THE AGENDA:** There were no changes made.

**MOTION #18.361 – AGENDA APPROVAL:** Motion made by Mrs. Ellison; seconded by Mr. Baker to approve the December 18, 2018 Agenda as presented. A voice vote was taken. Motion carried 7-0.

**MOTION #18.362 – APPROVAL OF DECEMBER 18, 2018 CONSENT AGENDA:** Motion made by Mrs. Kaufman; seconded by Mr. Yoas to approve the December 18, 2018 Consent Agenda with a correction to the minutes. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a) December 11, 2018 . Regular Board Meeting Minutes
- b) Invoices Paid between December 12, 2018 to December 14, 2018
- c) Bills to be paid December 18, 2018

**PUBLIC COMMENT:** Mr. Weirich informed the Board that it will be necessary to rebid the Water Department storage building project due to a lack of bidders as a result of weather challenges.

**MOTION #18.363 – REMOVE FROM TABLE – ADOPTION OF 2019 EMPLOYEE**

**WAGE/SALARY SCHEDULE:** Motion made by Mrs. Ellison; seconded by Mr. VanWashenova to remove this item from table. A voice vote was taken. Motion carried 7-0.

**MOTION #18.364 – ADOPTION OF 2019 EMPLOYEE WAGE/SALARY SCHEDULE:** Motion made by Mr. VanWashenova; seconded by Mr. Baker for the employee contracts to remain the same as they were in 2018 with the proposed wage increase for 2019 and to correct the holiday schedule so it reflects the personnel policy. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

**MOTION #18.365 – RESOLUTION TO ADOPT RESORT DISTRICT AUTHORITY MILLAGE**

**RENEWAL BALLOT LANGUAGE:** Motion made by Mr. Yoas; seconded by Mr. Lindquist to adopt the Resolution to Adopt Resort District Authority Millage Renewal Ballot Language. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes. Motion carried 7-0.

**MOTION #18.366 – 2<sup>ND</sup> READING – ZONING ORDINANCE AMENDMENT NO. 200-137,**

**ARTICLE 4.00:** Motion made by Mrs. Kaufman; seconded by Mr. Yoas to have the 2<sup>nd</sup> reading and adoption of Zoning Ordinance Amendment No. 200-137, Article 4.00. A roll call vote was taken. Mr. Yoas-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #18.367- DISCUSSION – INCREASE RENTAL FEE FOR KIWANIS PARK HALL:**

Motion made by Mr. Yoas; seconded by Mrs. Kaufman to increase the Kiwanis Hall rental fee by \$25.00 starting with the 2019 reservations. A roll call vote was taken. Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

**MOTION #18.368 – PURCHASE REQUEST – ICE RESCUE SUIT & ICE CLEATS – FIRE**

**DEPARTMENT:** Motion made by Mr. Baker; seconded by Mrs. Ellison to approve the purchase of a Mustang Ice Commander Rescue Suit and Ice Cleats from Dinges Fire Company at a cost not to exceed \$800.00. A roll call vote was taken. Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

**MOTION #18.369 – PURCHASE REQUEST – FIRE HELMETS – FIRE DEPARTMENT:**

Motion made by Mr. VanWashenova; seconded by Mr. Baker to approve the purchase of 10 firefighting helmets with face shields at a cost not to exceed \$3,350.00. A roll call vote was taken. Mr. McDevitt-Yes; Mrs. Kaufman-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #18.370 – PURCHASE REQUEST – REPORTING SOFTWARE – FIRE**

**DEPARTMENT:** Motion made by Mrs. Kaufman; seconded by Mr. Lindquist to approve the purchase of reporting software from Image Trend at a cost not to exceed \$1,000.00. A roll call

vote was taken. Mr. Yoas-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes. Motion carried 7-0.

**MOTION #18.371 – REQUEST TO CANCEL TOWNSHIP BOARD MEETING ON TUESDAY, DECEMBER 25/26, 2018:** Motion made by Mr. Lindquist; seconded by Mrs. Ellison to cancel the Township Board meeting that was scheduled for December 25/26, 2018. A roll call vote was taken. Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #18.372 – REQUEST AUTHORIZATION TO PAY BILLS THROUGH JANUARY 8, 2019:** Motion made by Mr. Baker; seconded by Mr. VanWashenova to authorize the Clerk's Office to pay bills through January 8, 2019. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Yoas-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes. Motion carried 7-0.

**DISCUSSION – SALARY & BENEFITS SPECIALIST:** The Board discussed the Salary & Benefits Specialist's job performance.

**PUBLIC COMMENT:** None

**MOTION #18.373 – ADJOURNMENT:** Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the December 18, 2018 Workshop Board Meeting at 12:25 PM. A voice vote was called. Motion carried 7-0.

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James A. McDevitt-Supervisor

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Mark J. Baker- Clerk