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**FRENCHTOWN CHARTER TOWNSHIP**

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**HEDWIG B. KAUFMAN**  
**JACK C. LINDQUIST, SR.**  
**ALAN (AL) VANWASHENOVA**  
**KRAIG A. YOAS**  
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**BOARD WORKSHOP MEETING MINUTES**  
**NOVEMBER 17, 2020**

A **Regular Meeting** of the Frenchtown Charter Township Board was held on November 17, 2020 at 10:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE ó Al VanWashenova
SUPERVISOR ó Jim McDevitt	TRUSTEE ó Jack Lindquist, Sr.
CLERK ó Kyle Bryant	TRUSTEE ó Kraig Yoas
TREASURER ó Julie Ellison	TRUSTEE ó Hedwig Kaufman
TWP. ATTORNEY ó Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Assessor, Justin Prybylski; Human Resource Generalist, Meagan Russell; Stevens Disposal, Kevin Shipman and other persons were in attendance.

Supervisor McDevitt declared there was quorum at 10:00 am.

**CHANGES TO THE AGENDA:** Add Agenda item 8A, Resolution Establishing 2021 Poverty Exemption Policy and Guidelines.

**MOTION #20.318 – AGENDA APPROVAL:** Motion made by Mr. Yoas; seconded by Mr. Lindquist to approve the November 17, 2020 Agenda as amended. A voice vote was taken. Motion carried 7-0.

**MOTION #20.319 – APPROVAL OF NOVEMBER 17, 2020 CONSENT AGENDA:** Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the November 17, 2020 Consent Agenda as presented. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. Bryant-Yes; Mr. Yoas-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a) November 10, 2020 ó Regular Board Meeting Minutes
- b) Invoices Paid between November 11, 2020 to November 13, 2020
- c) Invoices to be paid on November 17, 2020

**PUBLIC COMMENT:** None

**MOTION#20.320 – PURCHASE REQUEST – PRO V.2 AUTOMATED A1 TEMPERATURE**

**SCREENING:** Motion made by Mr. Bryant; seconded by Mr. Lindquist to approve purchasing 2 Pro V.2 Automated A1 temperature screening systems from Richtech System at a total cost not to exceed \$7,838.10. A roll call was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

**MOTION #20.321 – RESOLUTION ESTABLISHING 2021 POVERTY EXEMPTION POLICY AND**

**GUIDELINES:** Motion made by Mrs. Kaufman; seconded by Mr. Bryant to adopt the Resolution Establishing 2021 Poverty Exemption Policy and Guidelines. A roll call vote was taken. Mr. McDevitt-Yes; Mr. Bryant-Yes; Mr. Yoas-Yes; Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**DISCUSSION – PROPOSED 2021 BUDGET:** The Board discussed the proposed 2021 Budget.

**MOTION #20.322 – ADOPTION OF 2021 EMPLOYEE WAGE & SALARY SCHEDULE:** Motion made by Mrs. Kaufman; seconded by Mr. VanWashenova to approve the wage and salary scale as proposed with a correction for hourly clerical employees to reflect a 1.3 cost of living increase to after year 10 and adjust the year steps down from that, to include a 3% wage increase for the water department, to correct the Building Inspector wage, correct the wording for pay for the Deputy Clerk and Deputy Treasurer's positions

**MOTION #20.323 – AMEND MOTION #20.322:** Motion made by Mr. Yoas; seconded by Mr. Bryant to amend the prior motion to provide for a 3% wage increase for full time hourly employees only, not contract employees. A roll call vote was taken on Motion to Amend Motion#20.323. Mr. Yoas-Yes; Mrs. Kaufman-No; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes. Motion carried 6-1. A roll call vote was then taken on Motion#20.322 with correction. Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Kaufman-No; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 6-1.

**MOTION #20.324 – SET DATE FOR PUBLIC HEARING FOR 2021 BUDGET:** Motion made by Mrs. Ellison; seconded by Mr. Bryant to set the budget public hearing for December 8, 2020 at 3:00 pm. A roll call vote was taken. Mr. Lindquist-Yes; Mrs. Kaufman-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #20.325 – WATER MAIN EXTENSION FOR NEWPORT SOUTH:** Motion made by Mrs. Kaufman; seconded by Mr. Yoas to approve the request of the VanWashenova Farms property located on Newport South Road to tap into the existing Township water main and to charge VanWashenova Farms the 2004 prices which were in place at time district was established at a cost of \$12,729.50 and to provide that if water main lines are extended to feed Berlin Township the fee above would be refunded and both homes of VanWashenova farms located on Newport South would be tapped into water at no charge. A roll call vote was taken. Mrs. Kaufman-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Bryant-No; Mr. Yoas-Yes. Motion carried 6-1.

**DISCUSSION – RECYCLING COMMITTEE UPDATE:** The Board and Recycling Committee discussed the proposed project.

**PUBLIC COMMENT:** None

**MOTION #20.326 – RESORT DISTRICT AUTHORITY MEMBER APPOINTMENTS:** Motion made by Mr. Bryant; seconded by Mr. VanWashenova to appoint incoming Township Board Trustees Chris Collins and Gary Klemz to the Resort District Authority Board effective November 20, 2020 at 12:00 pm with a term to expire December 31, 2021. A roll call vote was taken. Mr. Bryant-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Kaufman-Yes. Motion carried 7-0.

**MOTION #20.327 – ADJOURNMENT:** Motion made by Mr. Lindquist; seconded by Mr. VanWashenova to adjourn the November 17, 2020 Regular Board Meeting at 1:00 PM. A voice vote was called. Motion carried 7-0.