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FRENCHTOWN CHARTER TOWNSHIP

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ALAN (AL) VANWASHENOVA

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**BOARD WORKSHOP MEETING MINUTES
NOVEMBER 19, 2019**

A **Board Workshop Meeting** of the Frenchtown Charter Township Board was held on November 19, 2019 at 10:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Al VanWashenova
SUPERVISOR – Jim McDevitt	TRUSTEE – Jack Lindquist, Sr.
CLERK – Mark J. Baker	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Hedwig Kaufman - EXCUSED
TWP. ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Utility Director, Rich Weirich; Burnham & Flower Representative, Jack Schmitz; 2 Water department employees; 9 Fire department employees and 2 other persons were present.

Supervisor McDevitt declared there was quorum at 10:00 AM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #19.321 – AGENDA APPROVAL: Motion made by Mr. Yoas; seconded by Mrs. Ellison to approve the November 19, 2019 Agenda as presented. A voice vote was taken. Motion carried 6-0.

MOTION #19.322 – APPROVAL OF NOVEMBER 19, 2019 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. VanWashenova to approve the November 19, 2019 Consent Agenda as presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. McDevitt-Yes; Mr. Baker-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes. Motion carried 6-0.

CONSENT AGENDA:

- a) November 12, 2019 . Regular Board Meeting Minutes
- b) Invoices Paid between November 13, 2019 to November 15, 2019
- c) Invoices Paid on November 19, 2019

PUBLIC COMMENT: None

MOTION #19.323 – DISCUSSION – PROPOSED HEALTH CARE PLAN(S) FOR 2020: Motion made by Mr. Yoas; seconded by Mrs. Ellison to accept the proposal for renewal of the current employee and retiree PPO and HMO health care plans for the 2020 Benefit Year. A roll call vote was taken. Mr. Yoas-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes. Motion carried 6-0.

MOTION #19.324 –DELTA DENTAL PLAN: Motion made by Mr. Yoas; seconded by Mr. VanWashenova to approve proposal for Delta Dental plan so long as the Union is agreeable and then in the alternative to stay with the existing dental plan. A roll call vote was taken. Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. Yoas-Yes. Motion carried 6-0.

MOTION #19.325 – HMO PARTICIPANTS/HAS CONTRIBUTION: Motion made by Mr. Yoas; seconded by Mrs. Ellison to continue contribution of 40% of the annual savings to the Township to employees HSA plans for employees participating in the Blue Care Network HMO medical plan for the 2020 calendar year and for the HSA money to be contributed in the beginning of 2020. A roll call vote was taken. Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. Yoas-Yes. Motion carried 6-0.

MOTION #19.326 – DISCUSSION – RESOLUTION – PA152 PUBLICLY FUNDED HEALTH INSURANCE: Motion made by Mrs. Ellison; seconded by Mr. Baker to adopt the Resolution Exempting Frenchtown Charter Township from Requirements of Public Act 152 of 2011 for Calendar Year 2020. A roll call vote was taken. Mr. Yoas-Yes; Mr. Baker-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

MOTION #19.327 – TWO (2) WATER DEPARTMENT JOB DESCRIPTIONS: Motion made by Mrs. Ellison; seconded by Mr. VanWashenova to approve the Utility Director's request to create two new positions with a starting hourly wage of \$26.50 and to first post these positions internally, and then the Utility Director will conduct interviews and then bring top candidates to the hiring committee. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. McDevitt-Yes; Mr. Lindquist-Yes; Mr. Baker-Yes. Motion carried 6-0.

MOTION #19.328 – WAGE ADJUSTMENT FOR UTILITY BILLING AGENT: Motion made by Mrs. Ellison; seconded by Mr. Lindquist to approve the Utility Director's request for a wage adjustment for the Utility Billing agent to \$24.00 per hour starting January 1, 2020 with a maximum wage of \$24.75 for 2020 if the water department gets a 3% wage increase for 2020. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. VanWashenova-Yes; Mr. Lindquist-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes. Motion carried 6-0.

DISCUSSION – COMPENSATION COMMITTEE – 2020 SALARY RECOMMENDATIONS: The Board discussed the proposed 2020 Salary recommendations.

MOTION #19.329 – DISCUSSION – FRENCHTOWN CHARTER TOWNSHIP –2020 BUDGET PUBLIC HEARING: Motion made by Mr. Yoas; seconded by Mr. Lindquist to set the Public Hearing for the Proposed 2020 Budget for December 10, 2019 at 3:00 pm. A roll call vote was

taken. Mrs. Ellison-Yes; Mr. Baker-Yes; Mr. Lindquist-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes. Motion carried 6-0.

MOTION #19.330 – RESOLUTION ESTABLISHING 2020 POVERTY EXEMPTION POLICY AND

GUIDELINES: Motion made by Mr. Yoas; seconded by Mr. Baker to adopt the Resolution Establishing 2020 Poverty Exemption Policy and Guidelines. A roll call vote was taken. Mr. Lindquist-Yes; Mr. Baker-Yes; Mr. Yoas-Yes; Mr. McDevitt-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

DISCUSSION – PROPOSED NEW POSITION – GENERAL LEDGER/RECORDS RETENTION:

The Board discussed the proposed new position. The Board took no action.

PUBLIC COMMENT: None

MOTION #19.331 – ADJOURNMENT: Motion made by Mr. Lindquist; seconded by Mrs. Ellison to adjourn the November 19, 2019 Workshop Board Meeting at 12:35 PM. A voice vote was called. Motion carried 6-0.

James A. McDevitt-Supervisor

Mark J. Baker- Clerk