

ALAN (AL) VANWASHENOVA

Supervisor - (734) 242-5904
Fax - (734) 242-8589

KYLE T. BRYANT

Clerk - (734) 242-5800
Fax: (734) 242-1508

JULIE A. ELLISON

Treasurer - (734) 242-5902
Fax: (734) 242-1508

BUILDING DEPARTMENT

(734) 242-5900
Fax: (734) 242-1634



FRENCHTOWN CHARTER TOWNSHIP

2744 Vivian Road - Monroe, Michigan 48162-9212 - (734) 242-3282

CHRISTIAAN CARLTON

CHRIS COLLINS

GARY KLEMZ

MATT RIMEL

TRUSTEES

ASSESSING DEPARTMENT

(734) 242-8588

**BOARD WORKSHOP MEETING MINUTES
OCTOBER 19, 2021**

A Regular Meeting of the Frenchtown Charter Township Board was held on October 19, 2021 at 2:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel via ZOOM due to medical reasons
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Richard Weirich; Fire Chief, Wendy Stevens; Recreation Director, Phil Coyle; Township Constables, Tim Duby & Steve Hyder; Township Engineer, Mark Mathe and 12 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 2:03 PM.

CHANGES TO THE AGENDA: Move Agenda items #12 & #14 to Agenda item #10 & #11.

MOTION #21.296 – AGENDA APPROVAL: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the October 19, 2021 agenda as amended. A voice vote was taken. Motion carried 7-0.

MOTION #21.297 – APPROVAL OF OCTOBER 19, 2021 CONSENT AGENDA: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. October 12, 2021 – Regular Board Meeting Minutes
- b. Invoices paid between October 13, 2021 to October 15, 2021
- c. Invoices to be Paid on October 19, 2021

PUBLIC COMMENT: None

DISCUSSION – 2022 SALARY COMPENSATION: The Board discussed this item.

MOTION #21.298 – PRESENTATION – LIQUOR LICENSE REQUEST – TOWNE PLACE SUITES: Motion made by Mr. Collins; seconded by Mr. Carlton to table this item in order for the Property owner to present information demonstrating their due diligence in obtaining a liquor license. A voice vote was taken. Motion carried 7-0.

MOTION #21.299 – WORK ORDER POLICY: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve contracting with FMX management software for work order Township Maintenance and Recreation departments at a cost not to exceed \$ 4,016.00 with a condition that the Township first confirm with Tech Experts as to cloud storage security. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #21.300 – PAID ON CALL POLICY FOR RECREATION DEPARTMENT: Motion made by Mr. Collins; seconded by Mr. Bryant to approve the Proposed Paid On Call Policy for Recreation Department employees with the change as discussed. A roll call vote was taken. Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #21.301 – VEHICLE RESPONSE POLICY: Motion made by Mr. Klemz; seconded by Mr. Bryant to adopt the amended policy removing the staging portion from the Policy. A roll call vote was taken. Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mrs. Ellison-yes; Mr. Bryant-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #21.302 – PURCHASE REQUEST – 2017 FORD EXPLORER – FIRE DEPARTMENT: Motion made by Mr. Klemz; seconded by Mr. Bryant to approve the request to transfer the Township’s 2017 Ford Explorer to the Fire Department and to authorize the transfer of the \$6,000.00 from the Fire Fund to the General Fund as soon as practical in the 2022 budget year. A roll call vote was taken. Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #21.303 – DISCUSSION – WATER DEPARTMENT/FULL TIME ELECTIONS EMPLOYEES-HAZARD PAY: Motion made by Mr. Klemz; seconded by Mr. Carlton to authorize payment to the Water Department employees and 2 Full Time Elections employees in the amount of \$1,000.00 with the understanding this is a one-time payment regarding the COVID 19 pandemic as hazard pay with the understanding that if permissible ARPA funds shall be applied to such payments. A roll call vote was taken. Mr. Collins-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

DISCUSSION – REQUESTED FRECHTOWN CHARTER TOWNSHIP 2022 BUDGET: The Board discussed the Water Department, Treasurer; Recreation and Supervisor’s draft budgets.

MOTION #21.304 – RESIGNATION LETTER OF PERMANENT PART TIME MAINTENANCE PERSON: Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to accept and place on file the Resignation letter of the Permanent Part Time Maintenance person effective October 19, 2021. A roll call vote was taken. Mr. Collins-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #21.305 – EXTEND TWP MEETING: Motion made by Mr. Bryant; seconded by Mrs. Ellison to extend the Board meeting over the 3-hour time limit. A voice vote was taken. Motion carried 7-0.

MOTION #21.306 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. VanWashenova to adjourn the October 19, 2021 Board Workshop Meeting at 5:03 PM. A voice vote was taken. Motion carried 7-0.