

FRENCHTOWN CHARTER TOWNSHIP
PLANNING COMMISSION MEETING
January 6, 2022

The meeting was called to order at 7:01 p.m.

Roll call: Paul Thoma Hillary Venier
Brian Dotson Dennis Staelgraeve Fred Calkins

Via Zoom: Don Abrams (attending remotely in Frenchtown Charter Township as resident not PC member)

Absent: Chris Collins; Don Abrams (see above)

Also present: Mario Ortega, McKenna Associates, Township Planning Consultant
Mark Mathe, Mannik & Smith Group, Township Engineer Representative
Cindy Allor, Fill in Recording Secretary

0 interested citizens in person

0 interested citizens via Zoom

A quorum being present, Chairman Paul Thoma called the meeting to order at 7:01 PM. This meeting was held under the Open Meetings Act.

Item No. 1 Agenda Approval.

Motion

Moved By: Dennis Staelgraeve Supported By: Fred Calkins

A motion was made to approve the agenda as presented.

MUC

Item No. 2 Election of Officers.

Motion

Moved By: Dennis Staelgraeve Supported By: Fred Calkins

A motion was made to nominate and appoint Paul Thoma to the position of Chairman for the year 2022. Mr. Thoma accepted.

Roll Call: Thoma – Yes, Staelgraeve – Yes, Calkins – Yes,
Dotson – Yes, Venier – Yes.

MUC

5 - Yes votes, 0 - No votes

Motion

Moved By: Paul Thoma

Supported By: Hillary Venier

A motion was made to nominate and appoint Dennis Staelgraeve to the position of Vice-Chairman for the year 2022. Mr. Staelgraeve accepted.

Roll Call: Staelgraeve – Yes, Calkins – Yes, Dotson – Yes,
 Venier – Yes, Thoma – Yes.

MUC
5 - Yes votes, 0 - No votes

Motion

Moved By: Paul Thoma

A motion was made to nominate and appoint Hillary Venier to the position of Secretary for the year 2022. Ms. Venier accepted.

Roll Call: Calkins – Yes, Dotson – Yes, Venier – Yes,
 Thoma – Yes, Staelgraeve – Yes.

MUC
5 - Yes votes, 0 - No votes

Motion

Moved By: Paul Thoma

Supported By: Hillary Venier

Chairman Thoma moved to recommend and acknowledge Natalie Askar as Planning Commission Administrative Clerical Staff, noting that for tonight’s meeting Cindy Allor is serving as a substitute.

MUC

Item No. 3 Election of PC representative to the ZBA.

Motion

Moved By: Dennis Staelgraeve

A motion was made to nominate appoint Fred Calkins to the position of Planning Commission representative to the ZBA for the year 2022.

Roll Call: Calkins – Yes, Dotson – Yes, Venier – Yes,
 Thoma – Yes, Staelgraeve – Yes.

MUC
5 - Yes votes, 0 - No votes

Item No. 4 Minutes of December 16, 2021, Meeting.

Motion

Moved By: Dennis Staelgraeve

Supported By: Brian Dotson

A motion was made to amend and approve the minutes for the December 16, 2021, Planning Commission meeting after striking two (2) items from the draft minutes.

- Strike line # 3(c) on page 5 under item No. 6
- Strike line # 1 on page 6 under item No. 7

MUC

Item No. 5 Review and Discussion: Frenchtown Zoning Ordinance Article 5 -Revision.

Mario Ortega, McKenna Associates, Township Planner, presented the proposed changes to Article 5.

The Commission reviewed and discussed Article 5 – Development Standards. The sections reviewed are as follows:

- 5.01 Ponds
- 5.02 Outdoor Lighting
- 5.03 Accessory Structures
- 5.04 Fences
- 5.05 Off-Street Parking and Loading
- 5.06 Off-Street Loading Requirements

Item No. 6 Old Business.

There was no old business discussed.

Item No. 7 New Business.

There were no citizens present or via Zoom to open the floor for questions, comments, or concerns to the Planning Commission.

Item No. 8 Administrative Reviews Update/Chairperson.

- Planning Commission January Agenda and report from Paul Thoma, Planning Commission Chair
 - Final Site Plan – Tommy’s Express Car Wash
 - Final Site Plan – Michigan Fuels

Item No. 9 Adjournment.

Motion

Moved By: Hillary Venier

Supported By: Fred Calkins

A motion was made to adjourn the meeting at 9:32 p.m.

MUC