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**FRENCHTOWN CHARTER TOWNSHIP**

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**REGULAR TOWNSHIP MEETING MINUTES  
SEPTEMBER 13, 2022**

A Regular Meeting of the Frenchtown Charter Township Board was held on September 13, 2022 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Recreation Director, Phil Coyle; Fire Chief, Wendy Stevens; Utility Director, Rich Weirich; Township Engineer, Mark Mathe; Economic and Public Safety Director, Dave Uhl; Building Official, Gary Dahl; Township Labor Attorney, Steve Schwartz and 3 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:05 PM.

**CHANGES TO THE AGENDA:** Add Agenda item 8 – Closed Session regarding Collective Bargaining Agreement under Open Meetings Act 8c and move agenda item #12 to #9.

**MOTION #22.250 – AGENDA APPROVAL:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the September 13, 2022 agenda as amended. A voice vote was taken. Motion carried 7-0.

**MOTION #22.251 – APPROVAL OF SEPTEMBER 13, 2022 CONSENT AGENDA:** Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a. August 16, 2022 – Regular Board Meeting Minutes
- b. Invoices Paid between August 17, 2022 to September 9, 2022
- c. Invoices to be Paid on August 22, 2022 to September 13, 2022

**PUBLIC COMMENT:** Retired Frenchtown employee informed the Board regarding information pertaining to the current Delta Dental plan.

**MOTION #22.252 – CLOSED SESSION – OPEN MEETINGS ACT 8C:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to go into Closed Session under Open Meetings Act 8c to discuss collective bargaining matters and to include the Township Attorney, Fire Chief, Public Safety Director, Labor Attorney and Deputy Clerk. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes;

Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0. This vote was taken at 3:10 PM.

**MOTION #22.253 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION**

**MINUTES/RECONVENE INTO REGULAR MEETING:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the minutes of Closed Session and to reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 3:43 PM.

**MOTION #22.254 – PROPOSED LOA/IAFF:** Motion made Mr. Bryant; seconded by Mr. Rimel to amend the condition of Motion #22.241 and to approve the proposed LOA with the IAFF to provide for obtaining a Paramedic License within 6 months the end of class. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**DISCUSSION – SHORT TERM DISABILITY:** The Board discussed this item.

**PRESENTATION – ENTERPRISE BY ERIK DIANA – FLEET PARTNERSHIP OPPORTUNITY:** Mr. Diana from Enterprise gave a Presentation to the Board regarding a Fleet Partnership Opportunity.

**DISCUSSION – FD#1 & 2 – LOCKER AND DORM ROOM UPDATES:** The Board discussed this item.

**MOTION #22.255 – DISCUSSION – N DIXIE HWY PROPERTIES MOWING:** Motion made by Mr. Bryant; seconded by Mr. Klemz to approve contracting with Midwest Landscaping, Inc to mow the Township’s properties located on N Dixie Hwy at a cost not to exceed \$8,685.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**MOTION #22.256 – DISCUSSION - PLOW TIRE REPLACEMENT:** Motion made by Mr. Bryant; seconded by Mr. Klemz to approve purchasing 4 Michelin LTX M/S2 tires at a cost not to exceed \$1,338.96. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #22.257 – DISCUSSION – 1<sup>ST</sup> READING OF ORDINANCE 169-7 AMENDMENT:** Motion made by Mrs. Ellison; seconded Mr. Rimel to approve the 1<sup>st</sup> Reading of Retiree Health Dental and Vision Ordinance Amendment 169-7. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #22.258 – DISCUSSION - NADEAU ROAD LIBRARY CONCRETE REPAIRS:** Motion made by Mr. Rimel; seconded by Mr. Carlton to approve proceeding with the concrete work as discussed and proposed at the Nadeau Road Library with Building Official Dahl and Township Supervisor to determine contractor at a cost not to exceed \$15,000.00. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

**MOTION #22.259 – DISCUSSION – BIDS FOR TOPSOIL – REC DEPT:** Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve purchase of top soil for Recreation Department from low bidder Thoma Trucking at a cost not to exceed \$1,000.00. A roll call vote was taken. Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #22.260 – DISCUSSION – PAYROLL HR/FINANCE POSITION:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to compensate Jessica Burt as Payroll Manager in the amount of \$10,000.00 annual stipend and Deborah Stolkey as Payroll Specialist in the amount of \$5,000.00 annual stipend to be paid in 26 pays with an effective date of September 12, 2022. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #22.261:** Motion made by Mr. Rimel; seconded by Mr. Bryant to send letter acknowledging the voluntary termination of employment by Michelle Affholter-Ulrich, Human Resources Generalist as of September 2, 2022. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

**MOTION #22.262 – DISCUSSION – ELECTRONIC POLL BOOK PURCHASE:** Motion made by Mr. Bryant; seconded by Mr. Rimel to approve purchasing laptops from Tech Experts for use as electronic pollbooks at a cost not to exceed \$8,095.32. A roll call vote was taken. Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** Vice President of Monroe County Ambulance, Karl Rock informed the Board on the status of calls for the month of August.

**MOTION #22.263 – N DIXIE HWY PARCELS BOUNDARY SURVEY:** Motion made by Mr. Bryant; seconded by Mr. Klemz to approve contracting with Mannik & Smith to provide a boundary survey for the combination of the Township’s two N Dixie Hwy parcels at a cost not to exceed \$2,900.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**MOTION #22.264 – ADD PUBLIC SAFETY DIRECTOR DAVE UHL TO TOWNSHIP BARGAINING COMMITTEE:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve adding Public Safety Director Dave Uhl to the Township Bargaining Committee. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

**MOTION #22.265 – RESIGNATION FROM SALARY COMPENSATION COMMITTEE MEMBER JAMES JACOBS:** Motion made by Mr. Bryant; seconded by Mr. Rimel to accept Mr. Jacob’s resignation letter from the Salary Compensation Committee. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes. Motion carried 7-0.

**MOTION #22.266 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the September 13, 2022 Regular Board Meeting at 5:51 PM. A voice vote was taken. Motion carried 7-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk